

# City Council Meeting Notice 10/5/21

The October Meeting of the City Council will be held **in-person** in the City Council Chambers on the 3rd Floor of City Hall.

Members of the public, if you plan to attend the meeting of the City Council, please take note of the following policies:

1. **Masks:** The City of Danbury mask policy applies to all meetings within City Hall. As a visitor, you must wear a mask regardless of your vaccination status.
2. **Sign-in:** For the public health and safety of our staff and visitors, we ask that you sign-in with the front desk security guard before entering the meeting. Signing-in is not mandated for public meetings, but is voluntary and appreciated.
3. **Seating:** We ask that you keep a safe distance from others who are not in your party. Please leave at least one seat between yourself and other attendees.
4. **Public Speaking:** Danbury residents and/or taxpayers will have an opportunity to participate in the public speaking portion of the meeting. If you are planning on speaking at the meeting about an item on the agenda, please keep your mask on when you are at the podium.

A live stream for **viewing only** will be available. Please check the City Calendar on Thursday for details prior to the meeting.

*Thank you & stay safe!*

# **CITY COUNCIL MEETING**

## **October 5, 2021**

The meeting will be called to order at 7:30 P.M.

*PLEDGE OF ALLEGIANCE & PRAYER*

### **ROLL CALL**

Alves, Buzaid, M. Esposito, Levy, Salvatore, Stanley, Taborsak,  
Fox, Priola, Henry, DiGilio, Rotello, Visconti, Palma, Knapp  
J. Esposito, Santos, Perkins, Chianese, Cammisa and Molinaro

\_\_\_\_\_ **PRESENT** \_\_\_\_\_ **ABSENT**

### **PUBLIC SPEAKING**

**MINUTES** - Minutes of the Council Meeting held September 9, 2021

### **CONSENT CALENDAR**

### **AGENDA**

1. COMMUNICATION – Appointment – Zoning Board of Appeals
2. COMMUNICATION – Authorization to Apply for State Grant (LOTICIP)
3. COMMUNICATION – Disposal of Surplus Vehicle and Equipment
4. COMMUNICATION – Acceptance of City Roadway – Corner Pond Court - Pondview Development
5. RESOLUTION – Barclay-Giel Seed Grant
6. DEPARTMENT REPORTS – Police, Fire, Health-Housing & Welfare, Public Works, Permit Center, UNIT, Elderly, Library

### **ADJOURNMENT**

Copies of Agenda Items are available in the Legislative Assistant's Office



## CITY OF DANBURY

OFFICE OF THE MAYOR  
DANBURY, CONNECTICUT 06810  
[www.danbury-ct.gov](http://www.danbury-ct.gov)

JOSEPH M. CAVO  
MAYOR

(203) 797-4511  
FAX (203) 796-1666  
[j.cavo@danbury-ct.gov](mailto:j.cavo@danbury-ct.gov)

September 27, 2021

Honorable Members of the City Council  
City of Danbury, Connecticut

Dear City Council Members:

I hereby submit for your confirmation the appointment of the following individual as a full Member of the Zoning Board of Appeals with a term to expire October 1, 2024:

Anthony Rebeiro (U)  
8 Coach Hill Road  
Danbury, CT 06811

Mr. Rebeiro has served as an Alternate to the ZBA since 2013, and has acquired a wealth of knowledge during his time with the board. Mr. Rebeiro is a lifelong Danbury resident and has vast experience in major construction projects, residential and commercial property management, and a clear understanding of zoning rules and regulations.

Thank you for your consideration of this appointment.

Sincerely,

Joseph M. Cavo  
Mayor

(2)

**CITY OF DANBURY**  
**DEPARTMENT OF PUBLIC WORKS**



**MAYOR**  
**Honorable Joseph M. Cavo**

**PUBLIC WORKS DIRECTOR/CITY ENGINEER**  
**Antonio Iadarola, P.E.**

---

---

**MEMORANDUM**

---

---

Date: September 27, 2021

To: Hon. Joseph M. Cavo,  
Mayor

CC: Laszlo L. Pinter,  
Managing Attorney & Deputy Corporation Counsel

David St. Hilaire  
Director of Finance

Jean Natale  
Legislative Assistant

Abdul B. Mohamed  
Traffic Engineer

From: Antonio Iadarola  
Director of Public Works & City Engineer

**Re: Authorization to Apply for State Grant**  
**Local Transportation Capital Improvement Program (LOTICIP)**  
**White Street Corridor from Meadow Street to west of Triangle Street Intersection**

---

The State of Connecticut Department of Transportation through the Western Connecticut Council of Government is soliciting applications from Municipalities for projects that are intended for improvement of operations along local traffic corridors.

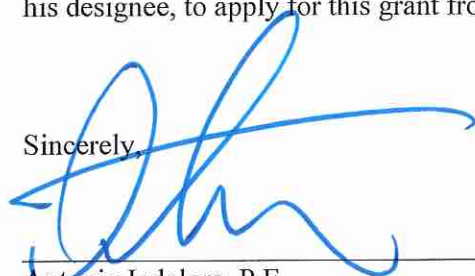
In response to the request, the City of Danbury Engineering Department has earmarked White Street Corridor from Meadow Street Intersection to Cross Street Intersection, approximately 1900 linear feet of roadway including five (5) intersections, for improvement as part of the program. It

is an extension of a project that is currently being designed for improvement of conditions at the intersection of White Street and Locust Avenue. The goal of the project is to facilitate the corridor to cater for needs of all roadway users safely and efficiently. Its major components shall include the following:

- Provide an improved continuous sidewalk for safe pedestrian mobility.
- Provide shared lanes for vehicular & bicycle traffic.
- Re-organize Transit bus stops and improve signage.
- Provide crosswalks where needed.
- Provide an additional westbound lane so as to reduce traffic congestion.

The State LOTCIP grant of \$3,000,000 shall cover 100% of rights-way acquisitions, construction and incidental costs. Therefore, the Engineering Department requests the City Council to endorse this project and authorize the Mayor or Antonio Iadarola, P.E, Director of Public Works & City Engineer, as his designee, to apply for this grant from the State of Connecticut Department of Transportation.

Sincerely,



---

Antonio Iadarola, P.E.  
Director of Public Works/City Engineer




3

**CITY OF DANBURY**  
155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

**CHARLES J. VOLPE, JR., CPPB**  
PURCHASING AGENT

(203) 797-4571 PHONE  
(203) 796-1527 FAX  
c.volpe@danbury-ct.gov

# Memo

**To:** Honorable Mayor Joseph M. Cavo and Members of the City Council  
**From:** Charles J. Volpe, Jr., Purchasing Agent   
**CC:** David St. Hilaire, Director of Finance  
**Date:** 9/22/2021  
**Re:** Request for Permission – Disposal of Surplus Vehicle & Equipment

---

The vehicle and equipment on the attached listing have been declared surplus.

Pursuant to the requirements set forth by Section 2-211 of the Code of Ordinances, I am requesting your permission to dispose of these items via an online public auction.

If you have any questions, please feel free to contact me.

## CITY OF DANBURY, CT

## Surplus Listing

September 22, 2021

Department	Qty.	Description	Model	Serial / VIN
Park Maint.	1	2000 Ford Truck	F450	1FDXF46F2YEB29030
Highway	6	Heavy Duty Trip Edge Plows		
IT	3	IBM ThinkCentre (no hard drives)	8189-F1U	
IT	7	Acer Monitors	G195W	
IT	1	IBM Typewriter	Selectric III	
IT	1	Swintec Typewriter	8014S	
IT	1	IBM Typewriter	Wheelwriter 1500	
Library	7	Dell Desktops (no hard drives)	Optiplex 360	00144471229041 00144471178050 00144471178150 00144471229041 0014447xxxxxx 0014447x37171 0014447xxxxxx
Library	1	Brother Fax	575	U61227K5W355017
Library	3	Star Receipt Printers	TSP100II	2400114110603830 2400114110602685 2400114110603820
Library	3	Star Receipt Printers	TSP650	2330110100600097 2330110060600194 2330110010600073
Library	1	United Alarm Digital Video Recorder	UAS-16	
Library	1	HP Ethernet Lan Switch 10-Slot	4000M J4121A	SG94966225
Library	1	HP Ethernet Lan Switch 6-Slot	E5406	SG33DXT0QG
Library	1	Cisco Security Appliance	ASA5512X	FTX1743106Z
Water	2	Homelite Pump Orange		73835 2549
Water	1	CH&E Pump	5303W	5303P4547
Water	1	GOODALL KLEEN KING ANTIFREEZE RECYCLER	54-135	
Water	1	Hydraulic Lift		
Water	1	RTI REFRIGERANT RECOVERY / RECYCLING/ CHARGING CENTER	TC-700-R134A	3300-040594-017
Water	1	PENTRON PORTABLE DIAGNOSTIC SCOPE / DIGI-PRINTER		
Water	1	SUN EXHAUST ANALYZER	PTS-16	0186AL976
Water	1	SNAP-ON REFRIGERANT RECOVERY / RECYCLING CENTER	ACT-3000	CES621054
Water	1	TROY-BILT PRESSURE WASHER (NO PUMP)	020240	1013737552
Water	1	10 IN. DAYTON CONTRACTOR TABLE SAW	4TJ89C	2008.06
Water	1	ENSLEY POWER CABLE PULLER (8000 LB MAX)	E440-84	
Water	1	Enerpac Hydraulic Pump	P392	



4

**CITY OF DANBURY**  
**OFFICE OF THE CORPORATION COUNSEL**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4518 \* FAX (203) 796-8043

September 23, 2021

Hon. Mayor Joseph M. Cavo  
Hon. Members of the City Council  
155 Deer Hill Avenue  
Danbury, CT 06810

RE: Pondview Development-Road/Easements Acceptance

Dear Mayor and Council:

The attached documents and request were submitted for consideration and our Office was asked to prepare a communication for such purpose.

Kindly refer the matter to ad hoc, Public Works, Planning and our Office for review and consideration as required by Code.

Very truly yours,

Laszlo L. Pinter  
Managing Attorney  
and Deputy Corporation Counsel

Attachments

cc: Atty. Neil R. Marcus

"Pondview"

Robert J. Yamin  
Corporation Counsel  
[r.yamin@danbury-ct.gov](mailto:r.yamin@danbury-ct.gov)

Laszlo L. Pinter  
Managing Attorney and  
Deputy Corporation Counsel  
[l.pinter@danbury-ct.gov](mailto:l.pinter@danbury-ct.gov)

Robin L. Edwards  
Assistant Corporation Counsel  
[r.edwards@danbury-ct.gov](mailto:r.edwards@danbury-ct.gov)

Dianne E. Rosemark  
Assistant Corporation Counsel  
[d.rosemark@danbury-ct.gov](mailto:d.rosemark@danbury-ct.gov)

NEIL R. MARCUS  
Please Reply To Danbury  
E-mail: nmarcus@cohenandwolf.com

September 22, 2021

Vinny DiGilio, President  
Danbury City Council  
Danbury City Hall  
155 Deer Hill Avenue  
Danbury, CT 06810

Re: **Pondview Development, LLC/Corner Pond Court**

Dear Mr. DiGilio:

Pondview Development, LLC is petitioning the City of Danbury to accept the roadway known as Corner Pond Court together with all drainage facilities and easements pursuant to Chapter 3, Section 12 of the City of Danbury's Subdivision Regulations. Copies of the As-built drawings have been submitted to the Dept. of Planning and Zoning.

The road itself intersects with King Street and is shown on the enclosed map. It is further described on Schedule A, which is also enclosed herewith.

With my usual regards,

Yours Truly,



Neil R. Marcus

NRM:pld

Enclosures

cc: Anthony Lucera, Pondview Development, LLC

APPROXIMATE TOWN LINE

TOWN OF NEW FAIRFIELD  
CITY OF DANBURY

CORNER POND

APPROXIMATE LOCATION  
POND TAKEN FROM CITY OF DANBURY TOPOGRAPHIC MAP

4-2

OPEN SPACE

403,311 SQ. FT.  
9.28 ACRES ±  
(SEE NOTE 1A)

N/T  
GAETANO RUSSOTTI  
TEL. 948.76.773  
TAX ASSESSOR No. 030413



UP TO THE MAP MAY - SOUTHERLY LINE EXTENDED

C. J. & MARIE L.  
ROUSE  
TEL. 948.76.773  
TAX ASSESSOR No. 030413

N/T  
MICHAEL J. & MARYANN  
HARRAHAN  
TEL. 948.76.773  
TAX ASSESSOR No. 030414

N/T  
SHENG-SHENG &  
BETTY Y.H. LI  
TEL. 948.76.773  
TAX ASSESSOR No. 030415

N/T  
STEVEN & LINDA  
ROCH  
TEL. 948.76.773  
TAX ASSESSOR No. 030416

N/T  
JACK M. & SUSAN J.  
ALMEIDA  
TEL. 948.76.773  
TAX ASSESSOR No. 030417

N/T  
THA R. & STEPHEN A.  
ALLMARSH  
TEL. 948.76.773  
TAX ASSESSOR No. 030418

N/T  
ELIZABETH J. HEALY  
TEL. 948.76.773  
PORTFOLIO OF  
TAX ASSESSOR No. 030419  
& TAX ASSESSOR No. 030420

PARCEL 'W'

TO BE CONVEYED TO ELIZABETH J. HEALY

RECEIVED AND FILED  
TOWN CLERK'S OFFICE  
DANBURY, CT.

MAY 12 2011

11:51 AM

11:51 AM

11:51 AM

11:51 AM

11:51 AM

ENTAILMENT LEGEND:  
POND CONVEYANCE DOCUMENT  
(SEE NOTE 1A)

FOR NOTES:

ENTAILMENT LEGEND:  
POND CONVEYANCE DOCUMENT  
(SEE NOTE 1A)

ENTAILMENT LEGEND:  
POND CONVEYANCE DOCUMENT  
(SEE NOTE 1A)

TO BE CONVEYED TO CITY OF DANBURY  
FOR LEGAL WIDENING PURPOSES  
(SEE NOTE 7)

PARCEL 'Y'

TO BE CONVEYED TO CITY OF DANBURY  
FOR LEGAL WIDENING PURPOSES  
(SEE NOTE 7)

PARCEL 'Z'

PARCEL 'X'

TO BE CONVEYED TO CITY OF DANBURY  
FOR LEGAL WIDENING PURPOSES  
(SEE NOTE 7)

FINAL APPROVAL  
PLANNING COMMISSIONER  
DATE: 4/21/11

SCHEDULE A

All those certain pieces or parcels of land, together with the buildings and improvements located thereon, shown and designated "LOT Nos. 1, 2, 4, 5, 6, 7, 8, 9, 10 and 12" and "CORNER POND COURT" on a map entitled, "PROPERTY SURVEY/ SUBDIVISION MAP "PONDVIEW ESTATES" KING STREET-DANBURY, CONNECTICUT PREPARED FOR PONDVIEW DEVELOPMENT, LLC SCALE 1" = 100' AREA: 38.0 +/- Acres ZONE: RA-80 DATE: JANUARY 10, 2014, REVISED: FEBRUARY 2, 2014 REVISED FEBRUARY 12, 2014 REVISED FEBRUARY 18, 2014", which map is a Class A-2 Survey prepared by Paul M. Fagan, L.S. #7756, Surveying Associates, P.C., 432 Main Street, Danbury, Connecticut, which map was filed in the office of the Danbury Town Clerk as Map No. 13156.

Subject to liens, encumbrances or other matters as of record may appear.



5

**CITY OF DANBURY**  
**155 DEER HILL AVENUE**  
**DANBURY, CONNECTICUT 06810**

**DAVID W. ST. HILAIRE**  
**DIRECTOR FINANCE**

**(203) 797-4652**  
**FAX: (203) 796-1526**

**MEMORANDUM**

**DATE:** 09/16/21  
**TO:** HON. JOSEPH M CAVO VIA THE CITY COUNCIL  
**FROM:** DAVID W. ST. HILAIRE, DIRECTOR OF FINANCE *DW*  
**RE:** **RESOLUTION – BARCLAY-GIEL SEED GRANT**

---

Attached for your review is a resolution that will allow the City of Danbury Department of Health and Human Services to apply for and accept funding from the PHS Commissioned Officers Foundation (COF).

If awarded, this funding opportunity, not to exceed \$10,000, will be used for the study of tobacco use and air quality detection technology through the 'Barclay-Giel Seed Grant' program.

The grant period is July 1, 2021-June 30, 2022 with no local match required.

The City Council is respectfully requested to consider this resolution at its next meeting.

DST/sk

cc: K. Prunty



## RESOLUTION

CITY OF DANBURY, STATE OF CONNECTICUT

\_\_\_\_\_A.D. 2021

**RESOLVED** BY THE CITY COUNCIL OF THE CITY OF DANBURY

**WHEREAS**, the PHS Commissioned Officers Foundation has notified the City of Danbury Health and Human Services Department (Health) that it is accepting applications for Advancement of Public Health funding;

**WHEREAS**, the grant funding, in an amount not to exceed \$10,000, will be used for the study of tobacco use and air quality detection technology; and

**WHEREAS**, this grant will allow Health to provide essential public health services to the residents of Danbury; and

**WHEREAS**, the grant period is 7/1/21 – 6/30/22; and

**WHEREAS**, there is no match requirements.

**NOW THEREFORE BE IT RESOLVED THAT** Joseph M. Cavo, Mayor of the City of Danbury, or Kara M. Prunty, Director of Health as his designee, is hereby authorized to apply for and accept said funds and to execute all contracts and agreements necessary to effectuate the purposes thereof.



**CITY OF DANBURY**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810  
[www.danbury-ct.gov/health](http://www.danbury-ct.gov/health) • [healthdept@danbury-ct.gov](mailto:healthdept@danbury-ct.gov)  
TEL: 203.797.4625 • FAX: 203.796.1596

**Joseph Cavo**  
Mayor

**Kara Marie Prunty, MPH**  
Acting Director of Health of Health

**TO:** Honorable Mayor Joseph Cavo  
Honorable Members of the City Council

**FROM:** Kara Marie Prunty, MPH  
Acting Director of Health & Human Services

**DATE:** September 1, 2021

**RE:** Barclay-Giel Seed Grant Application

---

The PHS Commissioned Officers Foundation (COF) has notified the City of Danbury Department of Health & Human Services that they have opened applications for Advancement of Public Health funding. The COF is providing a maximum amount of \$10,000. This amount covers the fiscal period of July 1, 2021 through June 30, 2022.

The funding will be used specifically to study tobacco use and air quality detection technology that provide essential public health services to residents of Danbury, and there is no match requirement.

If there are any questions that I can answer regarding this funding opportunity, please contact me at your convenience.

Respectfully,

  
Kara Marie Prunty, MPH  
Acting Director of Health & Human Services

# CALL FOR APPLICATIONS: BARCLAY-GIEL SEED GRANTS

## ELIGIBILITY

Any 501(c)(3) non-profit or local/state/tribal organization with a focus on public health. Grants will be open to all areas of public health, with the Surgeon General's Priorities of special interest. Organizations addressing issues below are strongly encouraged to apply.

These include:

- Opioids and Addiction
- Tobacco Use
- Community Health and Economic Prosperity
- Oral Health
- Emerging Public Health Threats
- Health Misinformation During the COVID-19 Pandemic and Beyond

## DEADLINE

The application period will be SEPTEMBER 7 - NOVEMBER 12, 2021. Award recipients will be announced in February 2022. Maximum grant amount is \$10,000.

## FUNDED BY

The grants are funded by the PHS Commissioned Officers Foundation (COF) for the Advancement of Public Health and are named after the late Martha Barclay Giel, retired captain of the U.S. Public Health Service.

## APPLY

Find more information at [PHSCOF.ORG/SEED-GRANTS.HTML](https://PHSCOF.ORG/SEED-GRANTS.HTML)



## Grant Amounts

The maximum grant amount is \$10,000 and the average award is approximately \$7,000. COF may elect to provide less than the full amount requested.

## Submission Timeline

The application for this cycle will open on September 7, 2021 and close on November 12, 2021. The selection of grant recipients will be made in February 2022.

## Volunteer as a Reviewer

We welcome COA members to volunteer as reviewers.

## Eligible Applicants

Any non-profit entity, including 501(c)(3) or local/state/tribe/tribal organizations whose primary mission is addressing one or more public health issues.

## Eligible Public Health Issues

The grants are open to all areas of public health. However, areas of prime interest for this grant cycle are the Surgeon General's Priorities. These include Opioids and Addiction, Tobacco, Community Health and Economic Prosperity, Oral Health, and Emerging Public Health Threats. Additionally, organizations with projects that focus on stopping the spread of health misinformation, in support of the Surgeon General's latest advisory, are strongly encouraged to apply.

Funds may be used for any type of public health project and may include such things as community initiatives, strategic public health plans, or "proof of concept" intervention projects. Each proposed project or program must have a strong disease and/or injury prevention component that impacts the health of a community by promoting wellness, early detection, and early interventions. *Funds are not intended for clinical care or patient*



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

DEPARTMENT OF POLICE  
375 MAIN STREET  
(203) 797-4614

PATRICK A. RIDENHOUR, CHIEF  
SHAUN J. MCCOLGAN, DEPUTY CHIEF

September 23, 2021

## MEMORANDUM

To: Mayor Joseph Cavo  
Members of the City Council

From: Patrick A. Ridenhour, Chief of Police

Subject: **Police Department Monthly Report  
September 2021**

**\*\*\*At the time of this report's submission deadline, the UCR statistics were not available from the State due to a system outage & will be included in next month's report\*\*\***

I submit this report of the activities of the Danbury Police Department for the month of September.

### Personnel

Department Strength:

**Sworn Personnel 144**

Extended Military Leave	1
Injury/Extended Leave	4
Light Duty	1
Field Training Program	2
Police Academy	4

**Effective strength (as of 09-24-21) 132**

- One retirement since last meeting. Does not affect actual strength since he had already been out on extended injury leave.
- The four recruits in the academy are doing exceptionally well so far and are on schedule to graduate in late October or early November.
- We have some applicants that are currently certified police officers in either CT or NY. We will give a written test in accordance with POST-C regulations soon after the applications are accepted by the Civil Service Commission.

**Significant Projects:**

**Body Cameras** – progressing satisfactorily at this time. Full implementation in Patrol has been completed. Additional cameras have arrived. Training and deployment for additional personnel will commence soon.

**Community Services** (See attached)**Training**

9/1, 2, 3,  
10, 17 & 24 FCPTOA Recertification Training – Various personnel  
9/8-10 Interview & Interrogation LE – Sgt. Castrovinci, P.Os. Mistretta, Grande, Davis & Sasso  
9/13 Mandatory Use of Force – Train the Trainer – P.O. Malone  
9/14 Mandatory Use of Force – Train the Trainer – Lt. Georgoulis & Sgt. Scocozza

**Chief's Significant Meetings**

8/26 Luciano Award Presentation – Police Academy Graduation  
9/1 Storm Ida Remnants Prep Meeting  
9/1 Police Testing Discussion  
9/2 Storm Ida Assessment  
9/2 Hamlet Hub Podcast  
9/8 CPCA Zoom Meeting  
9/9 Police Contract Talks  
9/9 City Council Meeting (Deputy Chief)  
9/9 Chief Gavallas Retirement – Berlin  
9/10 9/11 Appreciation – St. Joseph's School  
9/10 9/11 Friends of Local Heroes Luncheon  
9/11 9/11 20<sup>th</sup> Anniversary Ceremony  
9/14 Police Negotiations Discussion  
9/14 St. Joseph Parenting Center – Meet & Greet  
9/15 Board of Awards – Zoom  
9/15 Commission on Racial & Ethnic Disparity in the CJ System Meeting  
9/16 Public Safety Debrief  
9/16 Fire Department Promotion Ceremony  
9/17 New American Dream Awards Gala  
9/21 DPD Staff Meeting  
9/21 Council on Women & Girls – Women in Law Enforcement Panel Virtual

**E-Commerce Trading Location** – no issues reported this month

Respectfully submitted,

Patrick A. Ridenhour  
Chief of Police

PAR:mrl  
Attach.



**CITY OF DANBURY**  
DANBURY, CONNECTICUT 06810

Patrick A. Ridenhour, Chief  
Department of Police  
375 Main Street

Lt. Vincent P. Daniello  
Community Services Division  
(203) 797-4577

To: Patrick A. Ridenhour – Chief of Police

From: Vincent P. Daniello – Lieutenant

Re: Community Services Division - Activity Reports & Staffing Levels  
August 15 – September 15, 2021

Date: September 23, 2021

**Community Conditions Unit:**

(Sgt. Antonelli, Officers S. Cameron, M. Morrill)

(-2 Officers)

-See attached report – **Sensitive Information** -

**Community Affairs Unit:** No officer assigned

(-1 Officer)

-No report attached

**GTF/UNIT:**

(P.O. K. Utter)

See attached report – **Sensitive Information**

**City Center Liaison:** No officer assigned

(-1 Officer)

-No report attached

**Police Activities League:**

(No police personnel assigned)

**No Report**

**School Based Officers:**

(P.O. S. O'Brien, P.O. M. Martinez, P.O. B. Hayes, P.O. R. Morlock,  
P.O. M. Iaquinto)

**\*\*\*Current Staffing Levels\*\*\***

- 1 Lieutenant
- 1 Sergeant
- 8 Patrol Officers (-4)



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810

Department of Police  
375 Main Street

Matthew McNally, Lieutenant  
Professional Standards Division

Date: September 17, 2021

## MEMORANDUM

To: Chief Patrick Ridenhour  
From: Lt. Matthew McNally  
Subject: **Police Cadet Monthly Activity Report – August 2021**

August 2021 has been a busy month for the cadet program. We have been continuing with outdoor meetings when weather permits and we are back to masking up both in and outdoors. Although the COVID-19 pandemic is still affecting the program, we are making due with this “new normal.”

During August our program has been assisting with traffic and crowd control and direction at the weekly Saturday Covid-19 drive thru testing and vaccination sites. They have completed 4 weekends of the testing drive-thrus at the Veteran’s Hall in Rogers Park with the Health Department and SEMA-4. Also, they have worked at the Weekly Vaccination clinic held at Danbury High School on Saturdays and have also been working with the Ct. Food Share distribution there as well. At the writing of this report, the program continues to work with the Health Department and all its partnerships. I am not going to list all the dates and events here, but the images below show our police cadets in action at various testing sites. We averaged 10-15 police cadets per event, per location, often with the three events overlapping.



On Thursday August 12<sup>th</sup>, three approximately 35 cadets were taken from the weekly training meeting to the Danbury Fir Mall on the Segar Street side entrance, the cadets were asked to conduct a land search for

evidence, namely the gun that was used in a shooting at the mall the night before. The cadets were broken into three search groups and were then asked to search in the wetlands that are closest to the Segar Street entrance/exit. Within minutes they found the handgun lying on top of some bent reeds and the gun remained dry and above the water, which was about a 20” deep. The black handgun matched the description of one that was allegedly used in the shooting. It took the cadets approximately 10 minutes to find!

On Friday the 13<sup>th</sup>, the cadets held “A Night to Remember- Under The Stars” formal dance at the Miry Brook Volunteer Fire Department, of which several cadets are now members. They decorated the room very nicely on Thursday, and then held a mini-prom on Friday with a catered buffet dinner. One of the parents provided the DJ service and dancing was the rage. There was a Photo Booth and they even crowned a King and Queen of their “Prom.” This night was one of fun and relaxation, good food and times, and great people.



Preparing for the “Prom”



Dancing the night away!



While we covered these events consistently, the cadets were also called upon to cover other community events as well. On August 14<sup>th</sup>, beside the events listed above, the cadets assisted with the annual school supply giveaway and vaccination event at the Mt. Pleasant AME church located on the corner of Rowan Street and 2nd Ave. Back packs were given out along with other back-to-school supplies.

On August 21<sup>st</sup>, another very busy Saturday, the cadets assisted Father Luke Mihaly and his church with their annual running of the Holy Trinity 5k in the Joe’s Hill neighborhood. We have been assisting with this annual event since the early days when the church was on Eighth Ave next to the mid-town campus of Western Connecticut State University. Affectionately known as the “Pierogie Run” because they serve homemade pierogis at the end of the run, the cadets assigned to this event ate well at the end of the event.

Throughout the month, cadets have been conducting police mountain bike training for new Mountain Bike Squad members. They will be deployed at the Danbury Fair's Labor Day weekend fireworks display coming up.



In preparation for the arrival of Hurricane Henri on the weekend of August 22<sup>nd</sup> through the 23<sup>rd</sup>, the cadets were involved in preparation and standing up emergency crisis shelters for those who may be displaced by the hurricane. Several cadets also spent the day that Henri was striking the area, shadowing the Emergency Management Director, Matthew Cassavechia. They stated that they learned a lot about what emergency management entails.



As the dog days of summer waned we ended the month with 128 cadets registered. We already have only seen a maximum of 76 of the registered explorer cadets since the COVID-19 shutdown. Weekly, we continue to have cadets returning their uniforms and separating from the program for various reasons.

We are also conducting a fundraising car show at the Danbury Fair Mall in early October, as the program tries to move back to some normalcy. The funds will go to the programs uniform updating and replacing consumables, i.e. radio communications, flashlights, traffic vests, etc.



Even with these unprecedented strange times we are experiencing, there are many prospective new cadets waiting to join the ranks on September 30<sup>th</sup>, at our scheduled First Night open house. As several of our most senior cadets age out, or move on to college, military service or careers, we are hoping that we will fill their openings in September.

Respectfully submitted,

*Lt. Matthew McNally*

Lt. Matthew McNally  
Post Advisor/Program Coordinator

<b>I. Membership</b>	<b>Enrolled Amount</b>
# of Explorers Enrolled	128
# of Advisors Enrolled	22

<b>II. Hours-Explorer</b>	<b>Hours</b>
Total Job Hours	596.50
Total Training Hours	588.00
Total Explorer Hours	1184.50

<b>III. Hours-Advisor</b>	<b>Hours</b>
Total Job Hours	135.00
Total Training Hours	114.00
Total Advisor Hours	249.00

**2021 DANBURY POLICE DEPARTMENT STATISTICS**  
CITY OF DANBURY

**CALLS FOR SERVICE**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,955	3,486	3,348	3,625	3,647	3,678	4,112	4,148					29,999

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Calls for Service	3,667	3,542	3,275	3,858	4,301	4,149	4,471	4,697					31,960

**TRAFFIC ACCIDENTS**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	225	303	246	235	294	326	310	294					2,233
Personal Injury	32	32	34	39	42	47	39	42					307
<b>Total Traffic Accidents</b>	<b>257</b>	<b>335</b>	<b>280</b>	<b>274</b>	<b>336</b>	<b>373</b>	<b>349</b>	<b>336</b>					<b>2,540</b>

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July</i>	<i>Aug</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Property Damage	354	281	204	121	179	211	225	256					1,831
Personal Injury	41	31	35	18	35	42	32	35					269
<b>Total Traffic Accidents</b>	<b>395</b>	<b>312</b>	<b>239</b>	<b>139</b>	<b>214</b>	<b>253</b>	<b>257</b>	<b>291</b>					<b>2,100</b>

**TRAFFIC ENFORCEMENT**

**2021**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	86	75	75	110	98	56	67	93					660
Written Warning	4	2	1	4	5	0	2	3					21
Moving Violation	102	105	146	404	149	72	313	287					1,578
<b>Total Enforcement Action</b>	<b>192</b>	<b>182</b>	<b>222</b>	<b>518</b>	<b>252</b>	<b>128</b>	<b>382</b>	<b>383</b>					<b>2,259</b>

**2020**

	<i>Jan</i>	<i>Feb</i>	<i>March</i>	<i>April*</i>	<i>May</i>	<i>June</i>	<i>July*</i>	<i>Aug*</i>	<i>Sept</i>	<i>Oct</i>	<i>Nov</i>	<i>Dec.</i>	<i>YTD</i>
Verbal Warning	255	224	127	22	101	82	139	114					1,064
Written Warning	18	15	10	3	4	1	4	4					59
Moving Violation	197	173	101	2	35	35	411	383					1,337
<b>Total Enforcement Action</b>	<b>470</b>	<b>412</b>	<b>238</b>	<b>27</b>	<b>140</b>	<b>118</b>	<b>554</b>	<b>501</b>					<b>2,460</b>

\*Traffic Enforcement Grant(s)



**CITY OF DANBURY  
FIRE DEPARTMENT  
19 NEW STREET  
DANBURY, CONNECTICUT 06810**

**Richard E. Thode  
Fire Chief**

**Phone 203-796-1550  
Fax 203-796-1552**

**FIRE CHIEF'S MONTHLY REPORT**

I hereby submit my report as Fire Chief of the Danbury Fire Department, which covers the period of August 21<sup>st</sup> through September 20<sup>th</sup>, 2021.

**Personnel**

Department Strength:

Sworn Personnel 110 (*9 vacancies*)

Injury/Extended Leave 3

Light Duty 1

Effective Strength 8/21/21 106

Civilian Personnel 2 (*1 vacancy*)

Total in Table of Organization 122

**Dispatch Statistical Report**

Total 911 Calls 6,424  
8/20/21 – 9/26/21

## **Community Risk Reduction – Fire Marshal**

<b>Inspections</b>	
Residential Units	466
Hotel / Motel Units	269
Business	1
Day Care	2
Educational / School	3
Assembly / Liquor License	12
Healthcare / Nursing Home	1

<b>Plan Reviews</b>	
Plans Received	23
CO Issued	8
Consultations	4

<b>Fires</b>	
Building	3
Cooking	1
Passenger Vehicle	1
Rubbish / Trash / Waste	2
Dumpster / Trash Receptacle	2
Outside	1
Residential Boiler Explosions	2

<b>Complaints</b>	7
-------------------	---

<b>FOI Requests</b>	40
---------------------	----

## **Highlighted Activities**

- Tropical Storm Ida assist with search for State Trooper
- Tropical Storm Ida flooding, vehicles in rivers, etc. responses
- 9/11 memorial ceremony
- Friends of Local Heroes 9/11 luncheon
- 9/11 ceremony at St. Joseph's School
- Promotional swearing-in for Asst. Chief, 2 Deputy Chiefs, 2 Captains, 2 Lieutenants
- Fire Marshals attended training at National Fire Academy's Fire Officer Weekend
- Fire extinguisher training for personnel at Western CT Rehab
- EMT recertification classes
- Heavy Rescue training in Waterbury
- Boat training
- Hydrant testing
- Air Pack training

**Unit Response – 8/21/21 – 9/20/21**

<b><u>Unit</u></b>		<b>August</b>	<b>September</b>	<b>Total</b>
		<b>Total</b>	<b>Total</b>	
<b>C30</b>	<b>Deputy Fire Chief</b>	<b>19</b>	<b>46</b>	<b>65</b>
<b>C41</b>	<b>Fire Marshal</b>	<b>1</b>	<b>1</b>	<b>2</b>
<b>C42</b>	<b>Deputy Fire Marshal</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>C43</b>	<b>Deputy Fire Marshal</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>C44</b>	<b>Deputy Fire Marshal</b>	<b>5</b>	<b>1</b>	<b>6</b>
<b>C45</b>	<b>Deputy Fire Marshal</b>	<b>2</b>	<b>5</b>	<b>7</b>
<b>C46</b>	<b>Deputy Fire Marshal</b>	<b>5</b>	<b>0</b>	<b>5</b>
<b>C47</b>	<b>Deputy Fire Marshal</b>	<b>0</b>	<b>3</b>	<b>3</b>
<b>C51</b>	<b>Training Officer</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>C55</b>	<b>EMS/HAZMAT Coordinator</b>	<b>0</b>	<b>2</b>	<b>2</b>
<b>C61</b>	<b>Communications Supervisor</b>	<b>0</b>	<b>6</b>	<b>6</b>
<b>E22</b>	<b>Engine 22</b>	<b>86</b>	<b>159</b>	<b>245</b>
<b>E23</b>	<b>Engine 23</b>	<b>77</b>	<b>133</b>	<b>210</b>
<b>E24</b>	<b>Engine 24</b>	<b>47</b>	<b>112</b>	<b>159</b>
<b>E25</b>	<b>Engine 25</b>	<b>23</b>	<b>59</b>	<b>82</b>
<b>E26</b>	<b>Engine 26</b>	<b>60</b>	<b>112</b>	<b>172</b>
<b>HM1</b>	<b>Haz Mat 1</b>	<b>0</b>	<b>4</b>	<b>4</b>
<b>R1</b>	<b>Rescue 1</b>	<b>60</b>	<b>116</b>	<b>176</b>
<b>RGR1</b>	<b>Ranger 1</b>	<b>0</b>	<b>1</b>	<b>1</b>
<b>TAC1</b>	<b>Special Operations 1</b>	<b>83</b>	<b>165</b>	<b>248</b>
<b>TRK</b>	<b>Truck Company</b>	<b>68</b>	<b>112</b>	<b>180</b>

**Total Career Unit Responses: 1,577**

**Total Volunteer Unit Responses: 267**

**Total Unit Responses: 1,844**



**CITY OF DANBURY  
DEPARTMENT OF HEALTH AND HUMAN SERVICES**

155 DEER HILL AVENUE • DANBURY, CONNECTICUT 06810

[www.danbury-ct.gov/health](http://www.danbury-ct.gov/health) • [healthdept@danbury-ct.gov](mailto:healthdept@danbury-ct.gov)

Mayor  
**Joseph Cavo**

Director of Health  
**Kara Prunty, MPH**

September 27, 2021

Dear Mayor Cavo and Members of the City Council:

As of September 27th, the State of Connecticut has had 372,078 positive COVID-19 cases and 8,498 associated deaths. In the City of Danbury, there have been 13,487 positive COVID-19 cases and 200 associated deaths. There are currently 8 COVID-19 related hospitalizations at our local hospitals. The City of Danbury has moved into the Yellow Zone per the State of CT. The City's current infection rate is 3.3% and the 14-day running average is 9.7 per 100,000.

At this point in time, approximately 63% of the Danbury population is fully vaccinated and 71% have received at least one dose of the COVID-19 Vaccine. As we enter fall, we also enter the start of flu season and the school year. It is especially important during this time of the year for individuals to receive recommended vaccines when they are eligible to do so. Vaccines play a crucial role in the prevention and protection against COVID-19, influenza, and other communicable diseases. We strongly encourage all individuals to receive their COVID-19 Vaccine and flu shot. Data from the State of Connecticut demonstrates that the majority of COVID-19 cases are from individuals who have not been fully vaccinated. Residents in the age group of 18-39 account for the highest proportion of COVID-19 cases in Connecticut, whereas residents over the age of 60 account for the lowest proportion of COVID-19 cases in the State. Additionally, before children return to school, it is essential to ensure they have been caught up on all routine childhood vaccinations. This will help protect them and their classmates from becoming infected with a vaccine-preventable illness.

The Danbury Health Department is excited to announce that Kara Prunty, MPA, MPH has been appointed as the Director of Health! We are also happy to introduce two new full-time inspectors of our environmental health team, Alexander Zilbershteyn and Michelle Laguerre.

The following pages contain the reports from each division, providing details concerning ongoing activities. Should you have any questions regarding any of the submitted reports, please call me at (203) 797-4625.

Respectfully yours,

Kara Prunty, MPH

*Director of Health and Human Services*

**Grant Status Update**  
(July 1, 2021 - June 30, 2022)

<b>Grant Agency</b>	<b>Program Supported</b>	<b>Award Amount</b>	<b>Award dates</b>	<b>Project Status</b>
CT Dept. of Public Health (CTDPH)	Diabetes Education	\$24,378	10/1/19 - 9/30/22	Awarded
CT Dept. of Public Health (CTDPH)	Emergency Response	\$47,960	7/1/19 - 6/30/20	Completed
EFSP - Phase 36	Emergency Shelter	\$3,858	8/1/18 - 3/31/20	Completed
CT Dept. of Public Health Per Capita 2020	All Programs	\$90,531.26	7/1/19 - 6/30/20	Completed
CT Dept. of Housing Emergency Shelter Grant	Emergency Shelter	\$138,264	7/1/19 - 6/30/21	Completed
CDBG	Affordable Housing	\$10,000	7/1/19 - 6/30/20	Completed
CDBG	Emergency Shelter	\$47,000	7/1/19 - 6/30/20	Completed
CDBG	Human Services	\$25,000	7/1/19 - 6/30/20	Completed
CT DPH - Local Health Department Reimbursement for COVID-19	Emergency Response	\$76,058	1/20/20 - 3/31/21	Completed
EFSP Phase CARES	Emergency Shelter	\$15,930	1/27/2020 - 5/31/2021	Completed
EFSP Phase 37	Emergency Shelter	\$2,700	1/1/2020 - 5/31/2021	Completed
CT Health Foundation	COVID-19 Response	\$125,000	9/1/2020 - 10/31/2021	Awarded
CT Health Foundation Extension	COVID-19 Response	\$100,000	5/1/2021 - 8/31/2021	Completed
CT Dept. of Public Health Epidemiology and Laboratory Capacity Grant	COVID-19 Response	\$510,143	5/19/2020 - 11/17/2022	Awarded
CT DPH Vaccine Equity Partnership Funding	COVID-19 Response	\$946,084.06	5/1/2021 - 9/31/2021	Awarded
CT DPH Public Health Emergency Preparedness	Emergency Response	\$47,960	7/1/2021 - 6/30/2022	Applied

**Environmental Health Division**

Tiziana Covacci, Associate Director of Environmental Health

The Environmental Health Division provides a multitude of services, which include but are not limited to the following:

- Land use plan review and inspection
- Food service establishment plan review and inspection
- Septic plan review and related inspections
- Well water testing for potability
- Public swimming pool code compliance and inspection

- Housing code enforcement
- Recreational water sampling
- Hazardous material storage inspection & code enforcement
- Staff support for the Environmental Impact Commission.
- Numerous community-level projects including the maintenance of the Lake Kenosia Garden Buffer and the maintenance of the Still River Trail.

### August/September 2021 Activity

The Environmental Health Team has gained one new full-time public health inspector, Michelle Lagurre. We are onboarding our new staff members, and our team has been participating in training. Three of our inspectors are in the Phase I Subsurface Sewage Training. Two of our inspectors are in the FDA pre-requisite to food standardization. As part of food standardization, four of our inspections are shadowing food certified inspectors. We attended the FDA Food Protection Seminar, along with three National Environmental Health Association (NEHA) Food Safety Trainings. The NEHA Food Safety Trainings focused on: emerging technology, consumable marijuana products, and new modes of delivery.

### August Results

<b>Potable Water</b>	
Private Well	2
Well Permits	
<b>Environmental</b>	
Grading Permit Review	
EIC	
HazMat	
Erosion Inspections	8
Complaint Investigation	5
Odor Complaints	
Wetlands/Grading	4
Misc (Describe):	
<b>Sewage Disposal</b>	
Plan Review	16
Inspections	20
New, Replace, Fail, Plan Review	4
100% Replacement Plan Review	5
Soil Testing (List by Appointment Only)	10
Additions	3
Dye Tests (Initial)	
Septic Permits (To Construct)	8
<b>Solid Waste</b>	
Garbage Complaint	
Misc. (Describe)	1

<b>Pest and Animal Control</b>	
Rodent Complaint	
Insect Complaint	
Domestic Animal Complaint	
<b>Housing</b>	
Residential/Commercial Inspection (Not Indoor Air)	1
Housing Complaints	3
Child Day Care Inspection (Initial)	
Child Day Care Plan Review	
Body Care Inspections	1
Body Care Plan Review	
Body Care Construction Visits	
Massage Establishment Inspections	
Massage Establishment Plan Review	
COVID-19 Salon/Body Care Compliance Inspections	1
Lead Home Visit	1
Lead Inspection for all Properties	1
Lead Abatement Plan Review	1
Certificate of Apartment Occupancy (CAO's)	4
Reinspections	2
Healthy Homes	
Hotel/Motel Inspections	
Total # of Hotel/Motel Rooms Inspected	
<b>Food</b>	
Food Service Establishment Inspection (Initial)	
Construction Visits	
Food Service Walkthrough Inspections	
Itinerant Vendor Inspections	1
Complaints	
Re-inspection (voluntary)	2
Re-inspection (involuntary)	
Plan Review	
Plan Revisions	
Foodborne Illness # of Complaints	
Temporary Food Service	
Certified Food Protection Manager Courses	
Food Handler Courses	

Outdoor Dining/Patio Inspections	1
COVID-19 Compliance Inspections	120
<b>Seasonal</b>	
Indoor Pool Inspections	6
Outdoor Pool Inspections	8
Indoor Public Pool Water: # of Samples Collected	
Outdoor Public Pool Water: # of Samples Collected	
Public Beaches: # of Samples Collected	1
Drinking Water: # of Samples Collected	
<b>Orders Issued</b>	
Notices of Violation, etc.	
Health Order	
<b>Other</b>	
Social Services Issues and Referrals	15
Fair Rent Issues	
Pump Truck Permits	1
Pump Truck Calibration	1
Food Shadowing	3
COVID-19 Complaints	4

### **Community Health Services Division**

Fernanda Carvalho, Acting Associate Director of Community Health

Our division develops and implements initiatives to help community members maintain and improve their health, prevent the spread of infectious diseases, and prepare for natural disasters. We also provide direct patient care to individuals that require further evaluation and those that are diagnosed with Mycobacterium Tuberculosis. Our Community Health Coordinator has the responsibility of implementing the discharge/treatment plans and providing assurance of patient care and treatment, such as patient education, directly observed therapy, continued treatment adherence, and contact investigations. We work in cooperation with all community health care partners in need of our services and the State Public Health Department (CTDPH).

#### Community Medicine Section

Prepared by: Maureen Singer, Community Health Coordinator

#### **Patients Seen in August 2021**

Tuberculosis patients	17
PPD testing/read	4
QuantiFERON/T-Spot	1
eDOT	0
Hospital Visits	5
Home Visits	1
Electronic Visits	31

<b>Total Services:</b>	<b>76</b>
------------------------	-----------

The following are highlights from the Office of Community Medicine activities for August 2021:

1. Continuing case management of approximately 59 cases of LTBI, and 1 Multidrug Resistant Pulmonary TB (MDR TB).
2. Working in collaboration with CT DPH TB control program with contact investigation of MDR TB involving several communities.
3. Ongoing surveillance and epidemiological review of individuals with positive AFB.
4. July 26, WCHN Infection Control Committee.
5. NUVANCE, MAT, Mandatory Annual Training 14 hours.

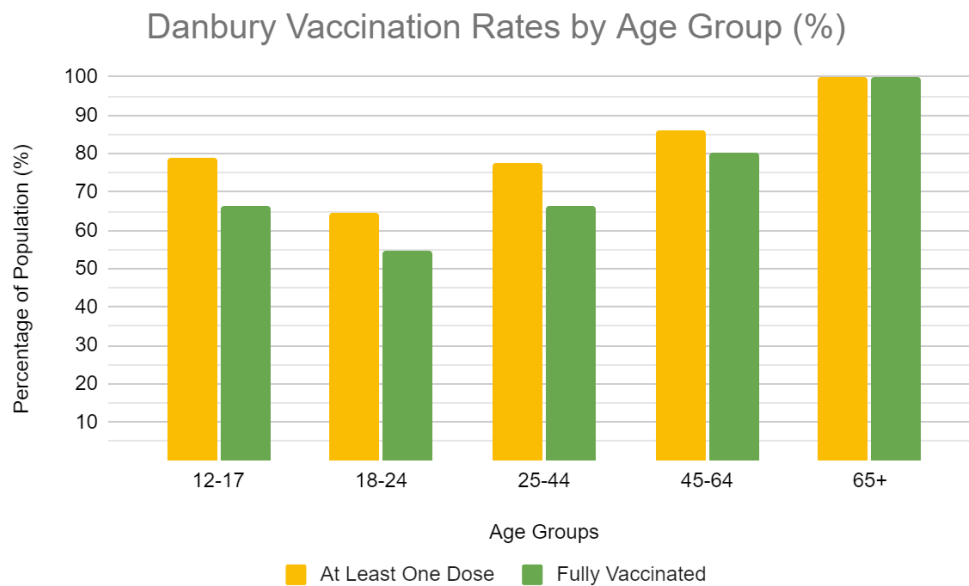
#### Community Health Services & Emergency Preparedness and Response:

The Community Health Team has been focusing on the prevention of COVID-19, influenza, and other communicable diseases. We are continuing to collaborate with community partners to provide COVID-19 Vaccine clinics and educational outreach in our community. The arrival of flu season has prompted the start of our flu vaccine clinics throughout different sites within the City. The Community Health Team has several flu clinics scheduled through November, in which the vaccine is available at little to no cost. Thus far, we have administered 273 flu vaccines. Our department has been responding to requests for routine childhood vaccinations, and we have also been in contact with Danbury Public Schools to determine which students have not received required immunizations. Our team has been conducting outreach to the parents/guardians of children seeking required vaccines, and scheduling appointments accordingly for them through our department. With the influx of COVID-19 cases and contacts in Danbury, our contact tracing team has been educating those who have tested positive or been in contact with someone who tested positive for COVID-19 on proper protocols, and assisting them with the offering of community resources. Contact tracers have determined that travel, sporting events, and family gatherings are the three highest trends of COVID-19 transmission in the City of Danbury. Free COVID-19 tests are still available in Danbury, no appointment or insurance needed, at 118 Memorial Drive (Mondays and Wednesdays from 3:00pm - 7:00pm, and Saturdays from 10:00am - 2:00pm), and 35 Hayestown Road (Tuesdays and Fridays from 10:00am - 2:00pm, and Thursdays from 3:00pm - 7:00pm).

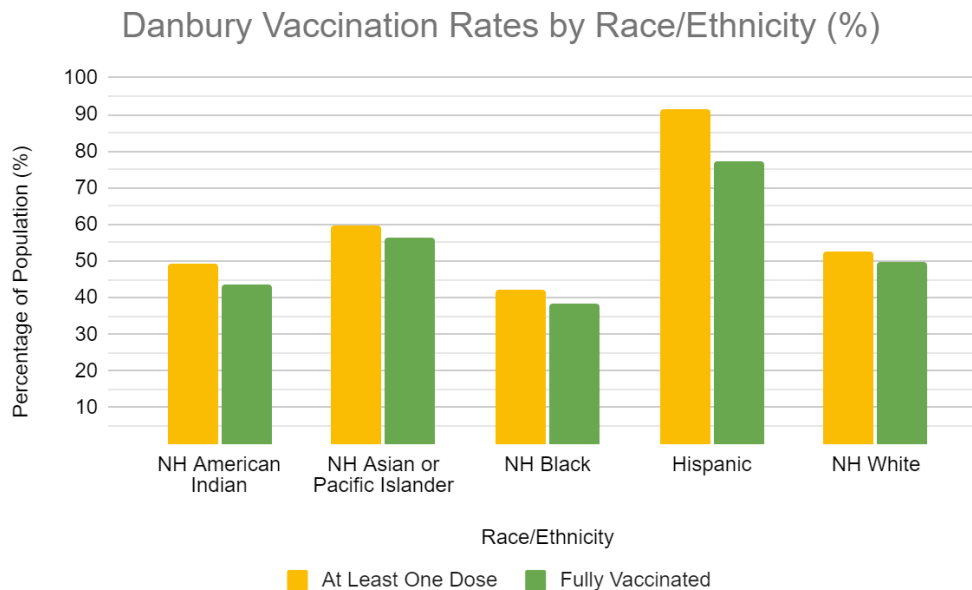
The Emergency Preparedness and Response Team, in conjunction with the Danbury Fire Department and American Red Cross, successfully provided shelter from the impact of Hurricane Ida. Residents in Danbury were evacuated from flooded homes, and relocated to the War Memorial, which served as the temporary shelter. The Team ensured that residents who were affected and unable to return home for longer periods of time (exceeding the duration of the War Memorial operations) were offered additional temporary accommodations and resources; many families were safely relocated to hotels in the area. The Emergency Preparedness Team had their first MRC Training Workshop of several on 9/20/21. Two of our team members attended a Psychological First Aid Training, and we are still determining the logistics for the CERT Training.

#### **Contact Tracing August 2021**

<b># of Contacts/Cases</b>	<b>531</b>
----------------------------	------------



The graph above represents Danbury COVID-19 Vaccination Rates by Age Group (%). The yellow bars demonstrate the population who have received at least one dose, and the green bars indicate those in the population who are fully vaccinated. Residents of Danbury who are 65+ years of age have the largest percentage of fully vaccinated individuals at 100%, whereas residents who are in the 18-24 year old age group have the lowest percentage of fully vaccinated individuals at 54.7%.



The graph above depicts the COVID-19 Vaccination Rate by Race/Ethnicity in Danbury (%). The yellow bars represent the population who have received at least one dose, and the green bars represent those in the population who are fully vaccinated. The Hispanic population has the largest percentage of fully vaccinated individuals at 77.3%, whereas the Non-Hispanic Black population has the lowest percentage of vaccinated individuals at 38.4%.

**CITY OF DANBURY**  
DEPARTMENT OF PUBLIC WORKS



155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810  
(203) 797-4537 FAX (203) 796-1586

**MAYOR**  
**Honorable Joseph M. Cavo**

**PUBLIC WORKS DIRECTOR**  
**CITY ENGINEER**  
**Antonio Iadarola, P.E.**

**RE: Public Works Monthly Report for OCTOBER 2021 City Council Meeting**

**Dear Mayor Cavo and Members of the City Council:**

I am pleased to present the Public Works Department Report for events occurring during the month of August. The Department has remained dedicated and active continuing to keep up with all City responsibilities, summer efforts and emergency responses and storm damage response. We are continuing safety protocol for the COVID-19 pandemic for the health safety of our staff and residents.

Please review our individual Public Works Department reports for a full scope of the varied activities and projects we are involved with. If you have any questions or concerns, feel free to call me at 203-797-4537.

**Construction Services Report submitted by Thomas Hughes III, Superintendent:**

**Downtown Danbury TOD Streetscape Renaissance Project Phase 1:**

We received Authorization to Award the project to the low bidder from ConnDot. Corporation Counsel's Office executed the contract on May 5, 2021 with Colonna Concrete & Paving L.L.C. Colonna Concrete mobilized to the site on the 27<sup>th</sup>. We have completed the decorative sidewalk including the decorative colored stamped concrete Delay Street, National Place, Railroad Place, Ives Street and Danbury Green. The contractor completed the installation of granite inlays.

The landscaping and irrigation tasks are underway the new trees have been planted per plan. The annual and perennial planting beds

Eversource Gas completed their gas main replacement project including services on Ives Street & Railroad Place. The Director of Public Works/City Engineer was instrumental in getting Eversource Gas to prioritize this work. This was critical to allowing us complete the Downtown Streetscape on schedule.

The Phase 1 Downtown Danbury TOD Streetscape is approaching Substantial Completion. The project is being administrated and managed in house by Construction Services.

### **Hearthstone Castle Abatement:**

Construction Services, working with our in-house resources and on-call environmental consultant Eagle Environmental, has completed the Phase II project design which includes a limited structural assessment of the structure. The structural engineer has completed the field work/inspection of the castle and has issued their recommendations. Phase II has several components; removing the remaining plaster / nonfirable AMC (Asbestos-Containing Materials) from the building interior walls (three floors), along with incorporating the structural engineer recommendations for stabilization of the structure for the interior work to proceed. The Phase II AWP has been sent to the CT Department Health for approval which we received.

Eagle Environmental received approval for the Phase II AWP from the CT Department of Health. We are currently working on the bid documents. The Purchasing Department has issued us a bid number. We plan to go out to bid for Phase II in early December for a spring start.

### **Bridge Maintenance:**

Construction Services has started a Bridge Maintenance Program to extend the life of our bridge structures. The results of this program will be a cost savings to taxpayers by extending the longevity of our bridge structures. Construction Services is in the process of selecting 10 to 15 City bridges for this year's Bridge Maintenance Program.

### **Artificial Field Turf Replacement:**

Construction Services, using our in-house resources and On-Call Sports Facility Consultant JJA Sports, developed the RFP for the three fields. Corporation Counsel's Office executed the contract with Shaw Sports Turf on April 29, 2021 and the Notice to Proceed was issued on April 29, 2021. Pre-Construction meeting was held on May 3, 2021. The contractor has completed Perry, Kaplanis and DHS Fields. Gmax Testing was completed on all three fields Perry, Kaplanis and DHS Fields. The field construction survey and grades have been certified by the designer for all the three fields. The project was completed on schedule and within budget.

The DHS Field and Track is one of the most impressive high school / collegiate facilities in the state of CT. The track has been certified for NCCA competition and has been nominated for an award by the American Sports Builders Association. We collectively have built a great facility for student athletes that the City of Danbury and its taxpayers can be very proud of.

These three field replacement/field improvement projects have been funded through the SNAPP 2020 Bond. The design and construction was managed and administrated by Construction Services.

### **Balmforth Avenue Sidewalk & Intersection Osborne & Balmforth Traffic Improvements:**

Construction Services has been working with the Engineering Division during the design. The project was designed in house by the City of Danbury Engineering Division. The project is funded through a CDGB grant. The bids were opened on April 11<sup>th</sup> and BMP, Inc. is the apparent lowest bidder. Construction Services, with Engineering, performed a scope review and found BMP, Inc. to be the lowest qualified bidder. BMP, we issued the Notice to Proceed. The contractor has completed the work and is at Substantial Completion. The traffic signs are on back order and will be installed in the next several weeks. The project was administrated, inspected and managed in house by Construction Services.

### **Ellsworth Avenue School Addition:**

Construction Services has been working with the Engineering Department, City Engineer and Architect. The mandatory Pre-Bid meeting was held on Wednesday 4/21/2021. The bids were opened on May 11<sup>th</sup>. The scope review meetings were held and it was determined that J.A. Rosa, LLC is the lowest qualified bidder. The bid was awarded to J.A. Rosa, LLC. Corporation and Mayor Cavo signed the contract on June 15<sup>th</sup>. The Notice to Proceed was issued on June 15<sup>th</sup>.

The contractor has completed 100% of the work required in the existing Ellsworth Avenue School (August 12<sup>th</sup>). The Annex Building asbestos abatement is complete along with the interior demo. The interior plumbing drainage installation and prepping for the structural steel tasks are complete. The helical piles have been installed and the elevator pit is complete. The interior concrete floor has been poured (first floor). The structural steel is scheduled for a mid-October delivery.

Construction Services is managing and administrating the project working with the Engineering department and Director of Public Works / City Engineer.

### **Hurricane IDA Impacts:**

Construction Services is following our POA plan submitted to ConnDot. We inspected our two scour critical bridges West Street & Eagle Road with one of our on-call bridge consultants once the flood stage receded on 9/7/21. We have been in communication with ConnDot Bridge Safety and Evaluation – Bureau of Engineering prior to the inspection and after the inspection.

Working with the City Engineer, we have initiated an emergency plan to remove debris and sediment impacting the West Street Bridge & Eagle Road Structures by Hurricane IDA. We will also be performing counter scour measures on several bridge structures impacted by Hurricane IDA. Construction Services is performing the work using our in house resources.

### **Construction Services:**

Rights of Way Permit inspections are continuing under strict Covid-19 protocols. New R.O.W. permits are being issued and approval sign-offs are taking place on-line through the View Point Permit System.

### **Engineering Report Submitted by Antonio Iadarola, P.E., City Engineer:**

#### **Various Bridges:**

The Kennedy Avenue Bridge is 450 feet long from the west edge of Main Street to the Inlet and spans 40 feet over the Still River. The design of the Kennedy Avenue Bridge over the Still River is proceeding well and is approximately 90% complete. The City's Engineers are designing the traffic control plans to minimize impacts to motorists, bus service and pedestrians. Due to the very long length of the bridge and limited locations to access the underside of the bridge, specifications are being prepared in accordance with State and Federal Regulations for work in confined spaces. The Local Bridge Program Commitment to Fund was received for this bridge and the project is scheduled to be bid in September.

Middle River Road Bridge, near Boyce Road Intersection, is a very old bridge and there are significant settlement concerns and maintenance issues. The City Engineering Division has completed the preliminary site and roadway survey and a Consultant Structural Engineer has performed an inspection of the bridge. The

contract for the design of the replacement bridge has been awarded and geotechnical studies have been scheduled. The City Engineering Division will be preparing the environmental permit application and storm water drainage analysis. It is anticipated that this bridge project shall be bid this fall and construction will start in the spring of 2022.

Franklin Street Extension Bridge has been identified as high priority and needs to be replaced. The Engineering Division has prepared preliminary surveys of the right of way, bridge and adjacent private properties. The proposals for the design of the bridge has been received by the Engineering Division and are being reviewed to insure all of the necessary design and permitting issues are included. It is anticipated that the design will be completed by the spring of 2022 and the construction could start in the early summer.

#### **White Street and Locust Avenue Intersection Improvements Project:**

The proposed design project includes roadway widening of White Street from Meadow Avenue to Eighth Avenue. In addition, dedicated turning lanes shall be provided on White Street, Locust Avenue and Wildman Street. Engineers are working with numerous utility companies to relocate utility poles, overhead wires, underground gas mains and water mains. The design also includes new and updated traffic signals, improved storm drainage along the north side of White Street and new granite curbs and concrete sidewalks. The design is approximately 90% complete; Engineers and Corporation Counsel are acquiring the necessary easements, site plan revisions and variances and are addressing the concerns of the adjacent property owners. The project is scheduled to be bid in September and construction to begin in the spring of 2022. The cost of construction will be funded by a LOTCIP Grant.

#### **Infrastructure Improvements:**

Eversource Gas: During the last 6 months, City Engineers have received 9 preliminary applications from Eversource Gas for the replacement of existing gas mains. The Engineers have provided substantial information to Eversource about the locations of the existing underground utilities, reviewed proposed plans, identified potential conflicts, coordinated with multiple Eversource Departments and also coordinated the review and approvals with several City Departments. The Engineering Division has recently approved the gas main designs on Elm Street, Fairfield Avenue, Connecticut Avenue, Greenfield Avenue and Delta Avenue and it is expected that plans for gas main replacements on White Street/ Ninth Avenue shall be approved shortly.

#### **Traffic Study and Design:**

The Engineering Division has spent a substantial level of effort reviewing the Route 37 Corridor Study and providing comments about recommended future improvements.

The Division has been reviewing the State's design of the South Street/ Triangle Street and Coal Pit Hill Road intersection and have helped to find ways to improve the project layout and reduce impacts to adjacent properties.

#### **DEEP MS4 General Stormwater Permit:**

The City's Consultant continues to lead workshop meetings with various pertinent City personnel and offices to meet the multitude of ordinance revisions, land use regulation revisions, mapping, web-site creation, inspection, testing, reporting and other requirements of the State DEEP permit. The Consultant continues to work with City departments on an "as needed" basis for outfall screening and sampling. The Illicit Discharge and Connection Ordinance was approved by the City Council and is now in effect. DEEP MS4 Annual Reports are posted on the City's website for review. The draft Annual Report for 2020 has been posted on the City website

for public comment and has been submitted to DEEP. The City consultant has been performing outfall screening.

**Balmforth Avenue Sidewalk Replacement:**

The City received CDBG funding for three phases of the Balmforth Avenue Sidewalk Replacement Project. Phases I & III are under construction.

**Grand Street Reconstruction:**

Grand Street Reconstruction project of sidewalks, aprons and new drainage: The road has been paved and the project is nearing completion.

**Water & Sewer Main Extensions**

Water and Sewer Main Extensions are underway on Route 37, Ford Lane and at the Danbury Fair Mall.

**Rogers Park Basketball Court:**

Design is complete for the Rogers Park Basketball Court and will be awarded shortly.

**The RESERVE/RIVINGTON by Toll Brothers:** (550 Acre Development with a total of 2150+ Units)

**The Mews and The Ridge at Rivington:** Progress continues with utility extensions and inspections.

**Reserve Road, Milestone Road, Woodland Road:** Progress continues on the completion of these roads.

**Phase 11** Planning and utility reviews are completed.

**The Woodlands Phase 4C:** Progress continues with utility extensions and inspections.

**Southeast, NY to Danbury Link Feasibility/Planning Study:**

The Engineering Division worked with Putnam County on their grant request for funding of a feasibility study for the possible restoration of passenger service between Danbury and the Southeast, NY connection to the Harlem Line. A \$1,000,000 grant has been received. The Division worked with Putnam County relative to the scope of the study and the selection of a consultant. Putnam County has executed a contract with the most qualified bidder, WSP. The study is underway and several meetings have taken place. The City Engineer has personally participated in these meetings for this very important project.

**Ellsworth Avenue School Annex:**

The Division has worked with the Board of Education to develop a schematic plan and program for a school construction project at Ellsworth Avenue Elementary School. The project will aid in accommodating the projected increase in student enrollment in Danbury schools. A grant application has been filed with the State of Connecticut. Architectural services were awarded to Friar Architecture Inc. The City has presented design documents to the State of Connecticut Office of School Construction Grants and Review and received permission to bid the work. The project has been awarded to J.A. Rosa Construction, LLC. The BOE facility unit was moved out and the project is in construction with several activities going on.

### **Danbury Career Academy:**

The City Engineer has been working with the Board of Education and Danbury Career Academy Steering Committee to begin project planning and development. This project will convert existing commercial space at The Summit into a 6-12 Career Academy school in order to accommodate space needs for the 6-8 and 9-12 grade ranges identified in recent enrollment projection reports. The project has received special legislation from the State of Connecticut to proceed in a format and process that has never been done before. Division staff have bi-weekly conference calls with the State of Connecticut Office of School Construction Grants and Review to work together in moving the project forward and meeting deadlines specified in the special legislation. A Request for Qualifications and Proposals for Architectural and Related Services for Bridging Document Preparation was advertised and have been received. The Architectural and Related Services for Bridging Document Preparation has been awarded to Friar Architecture, Inc. The architect has prepared several options for programming the existing space and also the gym/lobby addition.

### **Traffic Engineer and his Technicians:**

Traffic Engineering Division is co-supervising the engineering design of White Street Corridor as well as coordinating and attending studies, design and construction meetings with various State of Connecticut projects including the I-84 Improvement Project, South Street (SR53) Corridor Project, Clapboard Ridge Road (SR39)

Corridor Project and the Newtown Road Corridor Construction Project. Together with the Engineering Division staff, Traffic is working on preliminary conceptual plans for Phase II Improvements of the White Street Corridor from west of Meadow Street to east of Byron Street Intersections to relieve traffic congestion during peak travel hours, under State Local Transportation Capital Improvement Program. Recently, the Traffic Unit, in conjunction with Danbury Police Traffic Enforcement, has embarked on the temporary installation of speed warning devices along corridors that experience relatively high travel speeds.

Other activities conducted by Traffic Engineering include regular evaluations of signalized intersections to ensure they operate optimum levels, preventive breakdown signal repairs as well as provision of Call Before You Dig Services for Construction programs.

### **Administrative Work:**

City Engineers are reviewing various site plans, water and sewer applications, special exception applications, and subdivision applications for various land-use approvals of on-going development projects throughout the City. Field inspections of sanitary sewer, water mains and new roads are performed regularly on various developments. Our Engineers also review various drainage problems which may include site visits, analysis and design.

### **Survey Crew:**

Our survey crew verifies various R.O.W. and prepares surveys and easements for in-house design of City Projects and also assists other divisions in locating utilities in the field.

Should you have any questions regarding this report or any other issues related to our Engineering Division, please do not hesitate to contact me at (203) 797-4641.

## **Highway Division Report submitted by Tim Nolan, Superintendent of Public Services:** **August – 2021**

This was a very busy month for the Highway Division. The scheduled road maintenance began on East Pembroke Rd, Great Plain Rd, and Stadley Rough Rd. The two part Cape Seal maintenance process ran throughout the month.

Construction crews with the assistance of a City contractor began repairing and improving drainage on roads prior to paving. Those roads are Joes Hill Rd, Old Mill Plain Rd, Wintergreen Hill Rd, Tiffany Dr, and Ralto Ct. The next phase of this year's paving project was completed on Grand St, Whitlock St, Tamarack Ave, East Hayestown Rd, Dean St, and Edgewood Dr.

Two pothole crews were dispatched daily to fill potholes. Street sweeping continued on the construction sites and washouts. A crew repaired broken curbing and driveway aprons. The curbing for previously paved roads were backfilled with topsoil and seeded.

Roadside mowing continued to improve sightlines around the City. Employees spent several days clearing catch basins and picking litter throughout our city streets. The city garbage truck is deployed daily to empty trash cans, collect litter and clean up illegal dumping. The recycle truck continues to be out at multiple locations receiving the recyclables from our residents.

### **Maintenance**

- Emergency Call Outs: 0
- Catch Basins Replaced: 12
- Drainage Pipe: 4'
- Guardrail Repairs: 0
- Dredging: 1
- Catch Basin Cleaning: 132
- Roads Paved: 6

### **Signage**

- New installs: 2
- Replacements: 14
- Repairs: 27

### **Personnel**

- Total: 39
- Injury: 1
- Restricted Duty: 0
- Retirement: 0
- Seasonal: 0
- Vacancy: 0

**Parks Maintenance Report submitted by Tim Nolan, Superintendent of Public Services:**  
**August – 2021**

The Parks Maintenance Division continued the grounds maintenance of all the City owned municipal properties, parks, schools and greens. The three spray-parks are open and in operation. Candlewood Lake Park was groomed weekly for the public enjoyment of the beach and other recreational activities it offers. A crew weeded the flower beds, watered the flowers, and mulched City owned beds downtown.

The school grounds were prepped for the opening of the school year. Sports field maintenance for the fall sporting events began with the cleanup, mowing and painting of lines. Summer sports tournaments came to an end, allowing for field repairs and maintenance.

Each week the Ives St Green and Kennedy Park is prepared and cleaned up. Litter was picked up and garbage cans were emptied in various areas throughout the city. Brush was cut in many locations to facilitate the mowing operation. Maintenance of the mowing and summer seasonal equipment continued through the month.

**Maintenance**

- Parks: 22
- Schools: 17
- Sports Fields: 25

**Personnel**

- Total: 20
- Injury: 0
- Restricted Duty: 0
- Seasonal: 4
- Vacancy: 1

**Forestry Division Report submitted by Tim Nolan, Superintendent of Public Services:**  
**August – 2021**

The Forestry Division was busy maintaining trees in the City's right of way. The crew continues to remove dead trees and prune healthy trees around the City. Several days were spent pruning trees for the City's paving projects. The City's contractor assisted Forestry with several removals and tree pruning.

The division responded to several dozen tree calls that include inspections, clean ups, and emergency take downs. Forestry also continues to monitor and remove beaver dam issues throughout the City. The division continues to maintain all of the American flags in the City's Parks.

**Maintenance**

- Removals: 40
- Pruning: 7
- Brush: 12
- Plantings: 0
- Emergency Call Outs: 1

**Personnel**

- Total: 4
- Injury: 0
- Restricted Duty: 0
- Seasonal: 0
- Vacancy: 0

**Public Buildings Report submitted by Sean Hanley, Superintendent of Public Buildings:  
August – 2021****City:**

Backup generator building connection project ongoing.

**Library:**

Junior library sensory room work scheduled.

Additional security cameras for multiple areas scheduled.

**Danbury Public Schools:**

Currently looking into different air purification systems for HVAC systems.

DHS elevator project - E elevator complete, C elevator underway.

UST replacement projects at RPMS, BMS and King St. campus finalized.

RPMS front door replacement scheduled

Solar project for multiple schools under review.

**City Hall:**

Performing EOC area updates.

New addition roof replacement awarded, waiting to schedule.

Basement camera project completed.

Front lobby security measures ongoing.

**Old Library:**

Cooling tower repairs scheduled.

**Hatters Park:**

Reviewing plans for camera systems.

**Candlewood Park:**

Reviewing plans for camera system at gatehouse and dock area.

Reviewing flag pole at fire boat dock.

**General:**

The majority of time the Maintenance Mechanics spent this month was associated with school building repairs: specifically HVAC, plumbing and life safety in schools.

**Requests for Maintenance Service:**

Attached please find the statistical report of repairs and maintenance work that the Public Buildings Mechanics engaged in during the month of August 2021.

In the month of August, we received 107 new work requests and completed 97 work requests. In reviewing this report, you will find the repair time that was expended in major work categories. Also listed is the total number of work order hours completed.

Public Building mechanics were engaged in plumbing work with a total of 61.56 person-hours dedicated to this service. The next largest area of concentration was in HVAC repairs, utilizing 38.22 person-hours of labor. Electrical repairs came as the third highest category with 11.00 person-hours.

Should you have any questions regarding this report, please do not hesitate to contact Sean Hanley at 203-797-4584.

**CITY OF DANBURY  
PUBLIC BUILDINGS DIVISION  
WORK REQUEST REPORT FOR AUGUST 2021**

**Work Requests Received this month    107  
Work Requests Completed this month    97**

<b>Category</b>	<b>Total Labor Hours</b>
Alarms	0.00
Carpentry	0.00
Electrical	11.00
HVAC	38.22
Locksmith	0.00
Maintenance	26.00
Mechanical	0.00
Plumbing	61.56
Roofing	0.00
Snow Plowing	0.00
<b>Labor Hours City Buildings</b>	<b>21.00</b>
<b>Labor Hours School Buildings</b>	<b>60.28</b>
<b>Overtime</b>	<b>3.00</b>

**Public Utilities Report Submitted by David Day, PE, Superintendent of Public Utilities:**  
**RE: Report to the City Council – Month of August 2021**

Dear Mayor Cavo and Members of the City Council:

Enclosed is the monthly report to the City Council for activities that took place in August 2021. Also attached is the Public Utilities Vehicle Maintenance Report.

As of September 16, 2021 there are 58 hydrants out of service. I will be happy to review the information with you.

Sincerely,

*David Day*

David Day, P.E.  
Superintendent

**AUGUST 2021 Water Pollution Control Plant (WPCP) Upgrade Project Status**

The following is an update of events that occurred and of work that was performed in August 2021 by the Veolia Design Build Team (Veolia, Wright-Pierce, and CH Nickerson)

- Construction of Phase 1 work (Tertiary Treatment System Upgrade and Stormwater System Improvements) continued. The following activities were performed by the design build team:
  - Veolia performed Construction Management Duties for Phase 1 work.
  - Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of the Tertiary Treatment System and the Stormwater System Improvements.
  - CH Nickerson (CHN) performed the following work associated with the new Tertiary Treatment System Building.
    - Continued operating and maintaining the excavation dewatering system.
    - Continued installing reinforcing steel and formwork for concrete walls and elevated slabs.
    - Continued placement of concrete in concrete wall forms and elevated slab forms.
  - CHN performed the following work associated with Stormwater System Improvements:
    - Completed installation of storm drain overflow structure.
    - Continued placement of new storm drain pipe.
- Construction of Phase 2 work continued. Phase 2 work includes a new Headworks Screening & Grit Removal Facility, a new Fats, Oils & Grease (FOG) Receiving and REA Biodiesel Facility and Miscellaneous WPCP Upgrades. The following activities were performed by the design build team:
  - Veolia performed Construction Management Duties for Phase 2 work.

- Wright-Pierce performed Construction Administrative and Resident Project Representative Duties associated with the construction of Phase 2 work.
- REA and Wright-Pierce continued working on the final design of the FOG Receiving and Biodiesel Facility.
- REA began installing reinforcing steel and formwork for the walls of the FOG separation and decant tanks.
- CHN began installing reinforcing steel and formwork the base slab of the new Headworks Facility Building.

---

## M E M O R A N D U M

---

**DATE:** September 15, 2021  
**TO:** City of Danbury, City Council  
**FROM:** *David M. Day, P.E.*, Superintendent  
**RE:** Sanitary Sewer Collection System Maintenance—  
**AUGUST 2021**

<u>Complaints:</u>	<u>0 Bypasses</u>	<u>6 Slow Running</u>
	<u>0 Loose Manholes</u>	<u>1 Odor Calls</u>
	<u>10 Manholes Inspected</u>	<u>15 Manholes Replaced/Repaired</u>

Number Received: 7

Number Completed: 7

Pipe Cleaned: 3,000 LFT

Gallons of Water Used: 11,000 Gal

New Pipe Inspected: 300 LFT

Manholes Replaced/Repaired 12

---

Manhole Maintenance due to PW Paving 32



To: David Day, P.E., Supt. of Public Utilities, City of Danbury

From: Ralph Azzarito, Project Manager

**Ralph  
Azzarito**

Subject: WPCP Report For Month of: Aug '21

Date: 9/15/2021

**I. Wastewater Treatment:**

A) Sewage Processed:	7.9	MGD (Daily Avg)	246.4	Million Gallons Total
B) Septic Waste Processed:			1,254,280	Gallons Total
C) Sludge Pumped To Digesters:			584,498	Pounds Total

**II. Wastewater Quality**

	Influent	Effluent	% Removal	Effluent Limit
A) BOD (mg/l)	214	4	98.0	30 mg/l and 85%
B) Total Suspended Solids (mg/l):	298	4	98.6	30 mg/l and 85%
C) Total Phosphorus (mg/l):	5.2	0.6	89	1.0 mg/l
D) Ammonia (mg/l):	27.0	0.12	100.0	1.5 mg/l
E) Total Nitrogen (lbs/Day):	2,753	316	89.0	442 lbs/day

Note: Phosphorus limits apply April - October.

Nitrogen limit for credit trading only.

**III. Pump Station Operation:**

A) Beaver Brook:	743.8	Hours Run
B) Southfield:	54.0	Hours Run
C) Mill Plain:	24.7	Hours Run
D) Backus:	129.1	Hours Run
E) Tarrywile	38.5	Hours Run
F) Turner Road:	37.1	Hours Run
G) Ford Avenue:	24.7	Hours Run
H) Indian Glen:	88.2	Hours Run
I) Delay Street:	21.6	Hours Run
J) Hayestown Road:	80.7	Hours Run
K) Kenosia Avenue:	19.4	Hours Run
L) Larson Drive:	83.5	Hours Run
M) Landfill:	166.3	Hours Run
N) Thrope Street	13.4	Hours Run
O) Poets Landing	27.6	Hours Run
P) Rogers Park	53.7	Hours Run
P) West Side	100.4	Hours Run

TO : City Council - City of Danbury

FROM : David Day, Superintendent of Public Utilities

DATE : September 15,  
2021RE : WATER DEPARTMENT REPORT: AUGUST 2021

\*\*\*\*\*

I. WATER PRODUCTION:

A) Margerie Water Treatment Facility:	<u>90.7</u>	<u>MG.</u>
B) West Lake Water Treatment Facility:	<u>104.1</u>	<u>MG.</u>
C) Kenosia Well Field:	<u>0</u>	<u>MG.</u>
D) Osborne Street Well Field:	<u>0</u>	<u>MG.</u>
E) Other:	<u>0</u>	<u>MG.</u>

( MG. = Million Gallons )

II. RAINFALL:

A) Month:	<u>6.5</u>	<u>inches</u>
B) Past 12 Months (running total):	<u>52.3</u>	<u>inches</u>
C) Current Year (Jan.- Current Mo.):	<u>31.9</u>	<u>inches</u>

III. WATER STORAGE:

date:

8/30/2021

	<u>Current Reading</u>		<u>Historical Average</u>	
A) East Lake Reservoir:	<u>100.0</u>	%	<u>83.1</u>	%
B) Margerie Lake Reservoir:	<u>91.8</u>	%	<u>87.2</u>	%
C) West Lake Reservoir:	<u>82.5</u>	%	<u>85.7</u>	%
D) Total:	<u>88.8</u>	%	<u>86.0</u>	%

IV. WATER PUMPED:

A) Park Avenue Pump Station:	0	MG.
B) Padanaram (High School) Pump Station:	5.36	MG.
C) Shelter Rock Pump Station:	3.90	MG.
D) WestConn Pump Station:	1.13	MG.
E) Margerie Pump Station:	1.54	MG.
F) Pleasant Acres:	2.39	MG.
G) Nabby Road:	1.18	MG.
H) Harvest Hill:	0.75	MG.
I) Woodland Road (Reserve):	11.27	MG.
J) West Lake High Service :	62.3	MG.
K) Total Water Pumped (A-I):	89.8	MG.
( MG. = Million Gallons )		

#### V. WATER TRANSFERRED:

A) East Lake to Margerie Reservoir:	0.0	MG.
B) Padanaram to Margerie Reservoir:	0.0	MG.
C) Kohanza to West Lake Reservoir:	0.0	MG.
D) Kenosia Diversion to West Lake Reservoir:	0.0	MG.
E) Kenosia Wells to West Lake Reservoir:	0.0	MG.
F) Total Water Transferred (A-E):	0.0	MG.
( MG. = Million Gallons )		

#### VI. ALGAE CONTROL:

A) Margerie Reservoir - 6000 lbs. copper sulfate	
B)	
C)	

#### VII. SURVEY OF WATER SOURCES:

A) Daily testing of treated and untreated water by water quality laboratory.	

**VIII. SUPERINTENDENT'S NOTES: The following information was previously discussed at the September 9, 2021 City Council Meeting:**

- On 8/31/2021 Danbury received a Notice of Violation (NOV) from the State DPH Drinking Water Section for violating a monthly drinking water standard for turbidity for the month of July.
- Danbury learned of this violation on 8/9/2021, after compiling monthly data for July, and then notified the State DPH.
- This violation was not an emergency and did not require customers to take any corrective actions regarding water quality or use.
- After consultation with State DPH it was determined that this violation required delivery of a Tier 2 notice to the water customers. A Tier 2 notice requires that customers be notified within 30 days of a water company learning of a violation.
- Danbury water customers were notified of this violation on September 8, 2021 in accordance with Tier 2 notification requirements.
- This was not an emergency or an event which required Tier 1 customer notification. If it had been, water customers would have been notified immediately. (Tier 1 events require that customers be notified within 24 hours of a water company learning of violations of certain drinking water standards.)

**GENERAL FUND - EQUIPMENT MAINTENANCE  
AUGUST 2021**

<b>REPAIR DATE</b>	<b>PLATE #</b>	<b>DIVISION</b>	<b>DESCRIPTION OF WORK PERFORMED</b>
8/2/2021	703-YYN	POLICE	ENGINE SERVICE, FRONT BRAKE PADS AND ROTORS, LOWER
	615-PYA	POLICE	CONTROL ARMS, SPARK PLUGS, TRANS SERVICE
8/5/2021	181-DA	POLICE	ENGINE SERVICE, SECONDARY AIR SYSTEM HOSE
	262-DA	POLICE	REPLACE LR TIRE
		POLICE	REPLACE BATTERY, REPAIR AFTERMARKET WIRING
8/10/2021	33-DA	POLICE	ENGINE SERVICE, 4 TIRES, REPLACE BATTERY, INSTALL SOLAR
8/17/2021	265-DA	POLICE	BATTERY CHARGER
	19-DA	POLICE	LEFT FRONT TIRE
		POLICE	LEFT FRONT HEADLIGHT BULB AND CONNECTOR
	AL14397	POLICE	REPLACE THERMOSTAT, STEERING GEAR, LF WHEEL HUB, DRIVERS
			DOOR WINDOW MOTOR
8/18/2021	375-DA	POLICE	ENGINE SERVICE, 4 TIRES, IGNITION COIL, SPARK PLUGS, INTAKE
			MANIFOLD, TRANS SERVICE
	385-DA	POLICE	ENGINE SERVICE, BLOWER MOTOR, FUEL INJECTOR, SPARK
			PLUGS, 2 TIRES
8/20/2021	83-DA	HIGHWAY	REPLACE TRANSMISSION PUMP COVER, SPARK PLUGS AND WIRES,
8/23/2021	AL-14397	POLICE	FLEX FUEL SENSOR
	422-DA	POLICE	REPLACE COOLING FAN, RELAY AND PIGTAIL
			REPLACE LR TIRE
8/24/2021	13-DA	POLICE	ENGINE SERVICE, RESEAL TRANSMISSION COVER, REPLACE LF
	270-DA	POLICE	TIRE, FLAT REPAIR LR TIRE
			REPLACE FRONT BRAKE PADS AND ROTORS
	76-DA	CITY HALL	ENGINE SERVICE, REPLACE LF, RF AND RR BRAKE HOSES,
			SERPENTINE BELT AND POWER STEERING BELT
	243-DA	POLICE	ENGINE SERVICE, LOWER CONTROL ARM BUSHINGS, FRONT PADS
			AND ROTORS, HEADLIGHT BULB AND CONNECTOR
	265-DA	POLICE	ENGINE SERVICE, AC HOSE, LOWER CONTROL ARM BUSHINGS,
8/25/2021	36-DA	POLICE	SERPENTINE BELT, EXHAUST FLEX PIPE
			ENGINE SERVICE, SERPENTINE BELT
			ENGINE SERVICE, TRANSMISSION SERVICE, FRONT STRUTS, FRONT
	2-DA	POLICE	SWAY BAR BUSHINGS, REAR SWAY BAR, TWO TIRES, CABIN AIR
			FILTER

8/26/2021	987-XGK	POLICE	LR BRAKE LIGHT
	426-DA	POLICE	ENGINE SERVICE, FRONT AND REAR BRAKE PADS AND ROTORS
	615-XHM	POLICE	4 TIRES
8/27/2021	AJ-58419	POLICE	ENGINE SERVICE, ROTATE TIRES, WIPER BLADES
8/30/2021	616-XHM	POLICE	RECHARGE AC
	421-DA	POLICE	ENGINE SERVICE, FRONT AND REAR BRAKES, BATTERY
	AJ-58420	POLICE	ENGINE SERVICE

## WATER FUND - EQUIPMENT MAINTENANCE AUGUST 2021

### REPAIR

DATE	PLATE #	DIVISION	DESCRIPTION OF WORK PERFORMED
8/2/2021	397-DA	WATER	REPLACE BATTERY
8/4/2021	263-DA	WATER	REPLACE INSTRUMENT CLUSTER
8/5/2021	VENTRAC MS600	WATER	REPLACE DRIVESHAFT, PULLEY AND BEARING, REPLACE DRIVE BELTS, INSTALL SOLID TIRES
8/9/2021	283-DA	WATER	REPLACE TAILGATE HANDLE
8/12/2021	E-5 EXMARK	WATER	REPLACE DRIVE BELT IDLER PULLEY, REPLACE CLUTCH ASSEMBLY
8/16/2021	VENTRAC HS-720	WATER	REPLACE CENTER SPINDLE, REBUILD LEFT SPINDLE
8/20/2021	51-DA	WATER	ENGINE SERVICE
8/31/2021	280-DA	WATER	INSTALL 4 TIRES

**The Equipment Maintenance Division responded to and repaired the following Vehicles during the month.**

**Below is a list of services provided:**

Date:	Vehicle :	Repair Provided:	Department:
8/2/2021	68	STROBE LIGHT/STARTER	HWY
^	28	REAR BRAKES	HWY
^	15	U-JOINTS/CENTER BEARING	HWY
^	111-DA	SERVICE/CHECK COOLANT LEAK	BLDG INSP
^	PAVER	BURNER WANDS/HOSES/FITTINGS	HWY
^	16	L/F OIL BATH HUB/SERVICE	HWY
8/3/2021	178-DA	CHECK TIRE PRESSURE	HWY
^	28	REAR BRAKES/S CAMS/R/R BRACKET	HWY
^	16	L/F OIL BATH HUB/SERVICE	HWY
^	25	HOOD HINGES	HWY
8/4/2021	PAVER	BURNER WANDS/HOSES/FITTINGS	HWY
^	111-DA	SERVICE/OIL COOLER	BLDG INSP
^	16	CHECK WATERING SYSTEM	HWY
^	28	S CAMS/R/R BRACKET	HWY
8/4/2021	PAVER	BURNER WANDS/HOSES/FITTINGS	HWY
^	28	S CAMS/R/R BRACKET	HWY
8/5/2021	111-DA	SERVICE/OIL COOLER	BLDG INSP
^	20	R/F DOOR LATCH	HWY
^	116-DA	HYD HOSE (ROAD CALL)	HWY
^	181	REAR BRAKES	HWY

	^	28	S CAMS/R/R BRACKET	HWY
	^	BLOWER	FIT MOUNTING PINS	HWY
8/7/2021		28	SERVICE CONVEYER CHAIN SERVICE	HWY
	^	BLOWER	FIT MOUNTING PINS	HWY
8/9/2021		28	SERVICE CONVEYER CHAIN SERVICE	HWY
	^	44	STUCK IN GEAR	HWY
	^	68	STARTER	HWY
	^	181	REAR BRAKES/SERVICE	HWY
	^	116-DA	TOP OFF HYD OIL	HWY
	^	8	FIX BODY PINS	HWY
	^	16	L/F OIL BATH HUB	HWY
8/10/2021		8	FIX TARP	HWY
	^	390-DA	R/F TURN SIGNAL	HWY
	^	47-DA	CHECK BRAKES	PARKS
	^	212	FIX WATERING SYSTEM	HWY
	^	181	REAR BRAKES/SERVICE/AIR TANKS	HWY
	^	178-DA	WONT GO INTO GEAR (ROAD CALL)	HWY
	^	68	STARTER/VCU MODULE	HWY
8/11/2021		181	REAR BRAKES/SERVICE/AIR TANKS	HWY
	^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
		85-19-29-2-		
	^	3	GET TRUCKS RUNNING FOR TRADE IN	HWY
	^	1	ELECTRICAL PROBLEM	HWY
	^	47-DA	FRONT BRAKES/BEARINGS/ SERVICE	PARKS
8/12/2021		47-DA	FRONT BRAKES/BEARINGS/ SERVICE	PARKS
	^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
	^	181	REAR BRAKES/SERVICE/AIR TANKS	HWY
	^	1	ELECTRICAL PROBLEM	HWY
8/13/2021		90	R/R OUTER TIRE	HWY
	^	47-DA	FRONT BRAKES/BEARINGS/ SERVICE	PARKS
	^	181	REAR BRAKES/SERVICE/AIR TANKS	HWY
	^	1	ELECTRICAL PROBLEM	HWY
	^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
	^	247-DA	SERVICE	BLDG MAINT
8/14/2021		181	REAR BRAKES/SERVICE/AIR TANKS	HWY
	^	247-DA	SERVICE	BLDG MAINT
	^	108-DA	SERVICE	PARKS
8/16/2021		247-DA	SERVICE	BLDG MAINT
	^	108-DA	SERVICE/STROBE LIGHT WIRING	PARKS
	^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
	^	1	ELECTRICAL PROBLEM	HWY
8/17/2021		80	R/S SIDE BROOMS	HWY
	^	247-DA	SERVICE/TIE RODS/WHEEL BEARINGS	BLDG MAINT
	^	1	ELECTRICAL PROBLEM	HWY
	^	111-DA	L/R FLAT TIRE	ENGINEERING
	^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY

8/18/2021	247-DA	SERVICE/TIE RODS/WHEEL BEARINGS	BLDG MAINT
^	43	REAR BRAKES	HWY
^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
^	43	REAR BRAKES/DPF	HWY
^	158-DA	SERVICE	BLDG MAINT
8/19/2021	116-DA	REPLACE MOWER BLADES	HWY
^	326-DA	JUMP START	HWY
^	63-DA	BATTERY	BLDG MAINT
^	68	SHUTS OFF WHILE DRIVING	HWY
^	178-DA	ALTERNATOR	HWY
8/20/2021	38	TOP OFF HYD OIL	HWY
^	178-DA	ALTERNATOR	HWY
^	43	REAR BRAKES	HWY
^	158-DA	SERVICE/BRAKES	BLDG MAINT
^	44	ENGINE MOUNT/L/S STEERING BOX/TRANS COOLER	HWY
8/24/2021	43	REAR BRAKES/DPF/A/C LINES	HWY
^	158-DA	FILLER NECK/SERVICE/E- BRAKE CABLES	BLDG MAINT
^	21	HYD TANK	HWY
^	326-DA	BRAKE LINES	HWY
8/26/2021	178-DA	GREASE FLAIL HEAD	HWY
^	22	TIGHTEN DRAG BOARD	HWY
^	50	TIGHTEN ROLLER HANDLE	HWY
^	326-DA	BRAKE LINES	HWY
^	21	HYD TANK	HWY
^	90	SPRAY HOSE IS LEAKING	HWY
8/27/2021	22	SIDE BROOMS	HWY
^	21	HYD TANK	HWY
^	326-DA	BRAKE LINES	HWY
^	43	A/C LINES/RECHARGE SYSTEM	HWY
8/28/2021	108-DA	REAR STROBE LIGHTS	PARKS
8/30/2021	8	STALLED OUT	HWY
^	44	L/S STEERING BOX	HWY
^	1	ELECTRICAL PROBLEM	HWY
8/31/2021	44	L/S STEERING BOX	HWY
^	1	ELECTRICAL PROBLEM	HWY
^	178-DA	TIGHTEN BOOM MOUNTING BOLTS	HWY
^	80	R/S SIDE BROOMS	HWY
^	8	FUEL TANK	HWY

#### Personnel

Total:	5
Injury:	0
Restricted	
Duty:	0
Retirement:	0
Seasonal:	0
Vacancy:	0



# **CITY OF DANBURY**

155 DEER HILL AVENUE  
DANBURY, CONNECTICUT 06810

## **DEPARTMENT OF PERMIT COORDINATION BUILDING DEPARTMENT**

**DATE: September 27, 2021**

**TO: City Council**

**C: Mayor Joseph Cavo**

**Re: City Council Report for Permit Center and Building Department**

On behalf of the Permit Center and Building Department the following report is submitted for your review. This report is for the period of August 1<sup>st</sup> to the 31<sup>st</sup> 2021. The report consists of statistical data on applications with their associated permits.

### **Analytics**

**Combined Report: Citywide activity**

**Residential Project Activity**

**Commercial Project Activity**

**Sean P. Hearty**

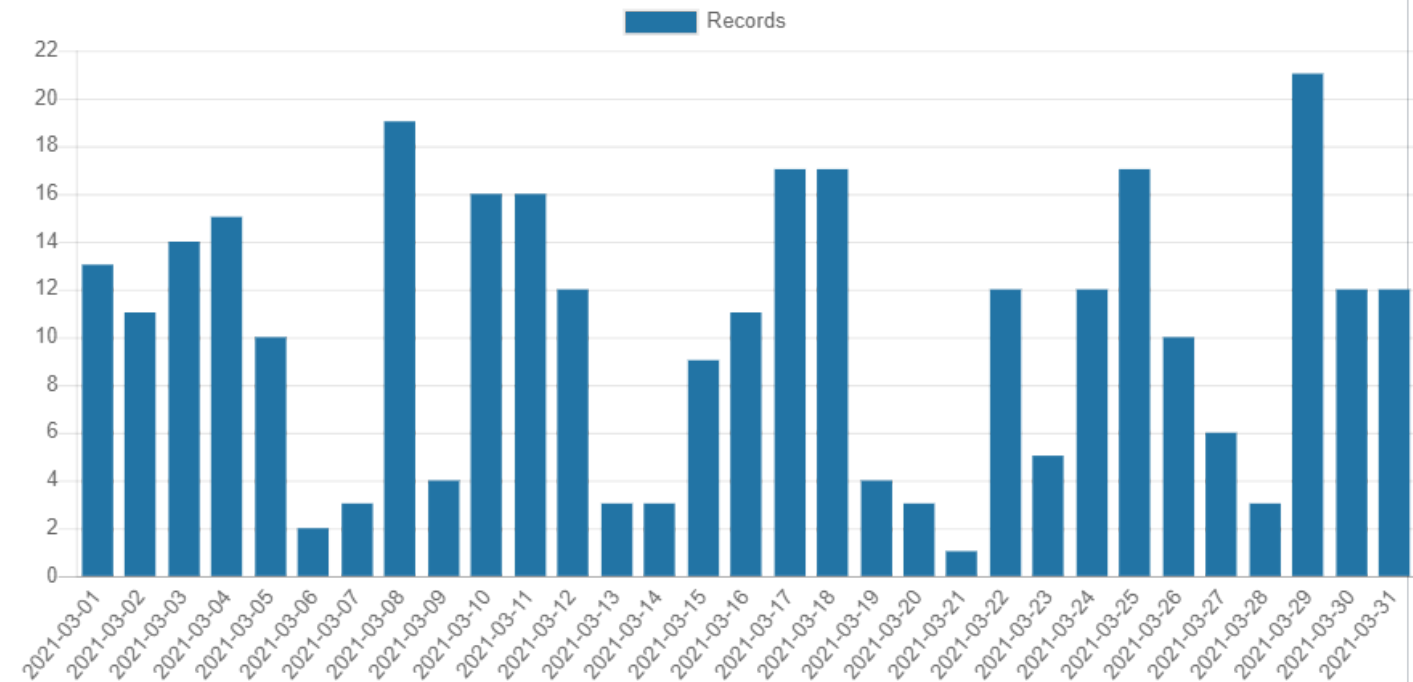
**DIRECTOR**

**David Newland**

**BUILDING OFFICIAL**

Analytics

Records submitted over time



Totals

 **313**  
Records Created

 **\$310,921.90**  
Revenue Collected

 **627**  
Inspections Done

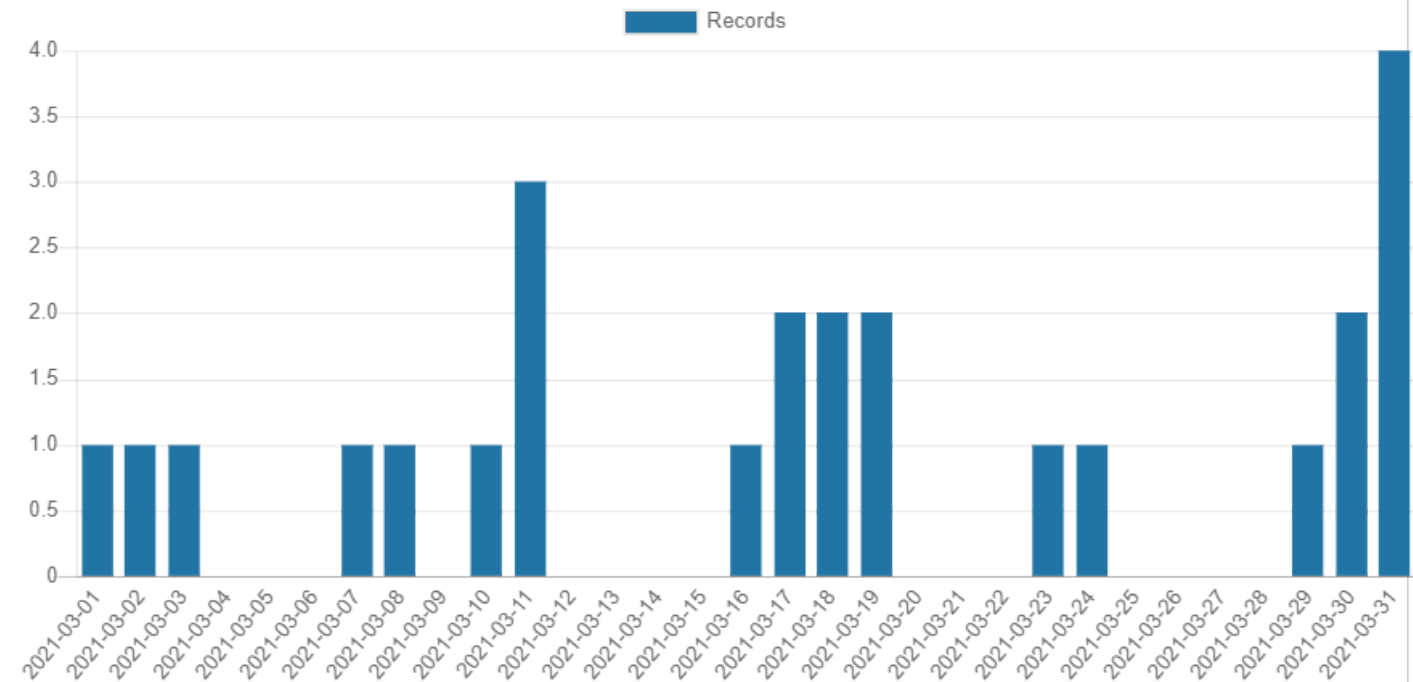
 **450**  
Permits Issued

Filter Results

All Records


Analytics

Records submitted over time



Totals

 **25**  
Records Created

 **\$240,864.18**  
Revenue Collected

 **196**  
Inspections Done

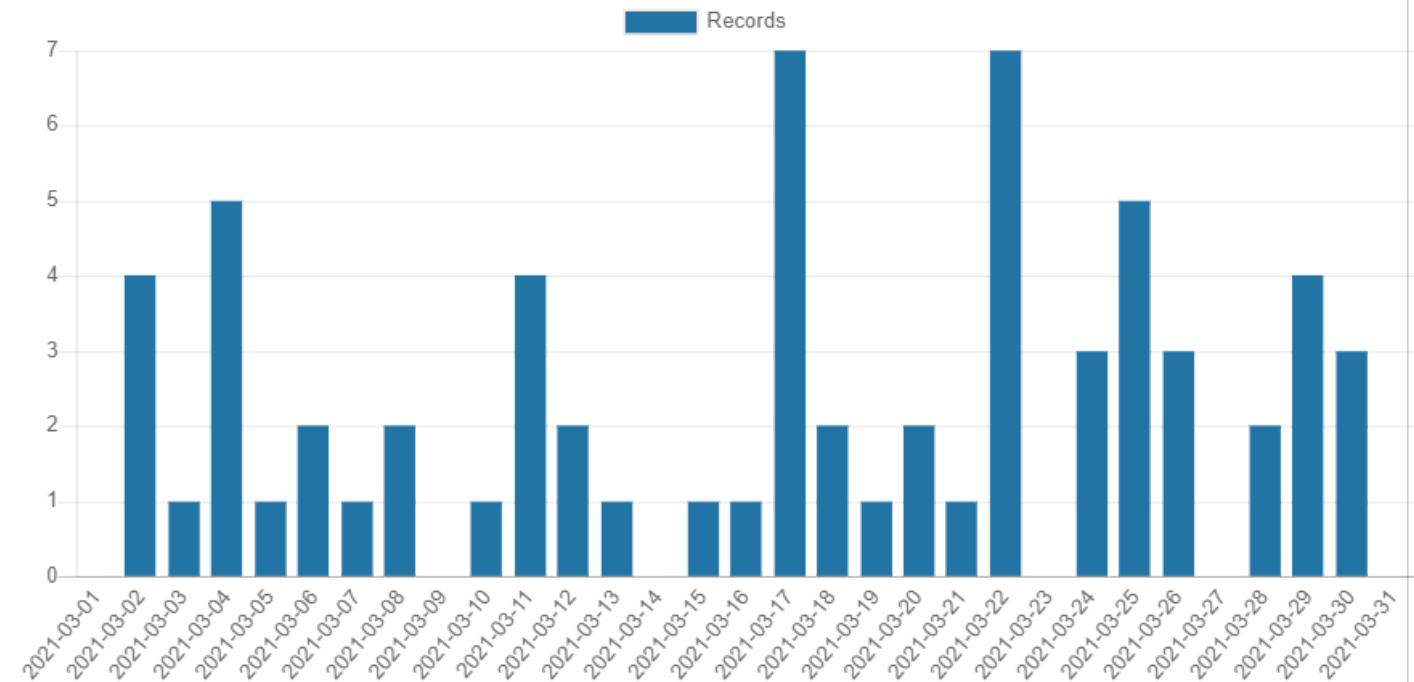
 **49**  
Permits Issued

Filter Results

**Commercial Projects** ▼


## Analytics

Records submitted over time



### Totals

 **66**  
Records Created

 **\$24,387.52**  
Revenue Collected

 **237**  
Inspections Done

 **81**  
Permits Issued

### Filter Results

**Residential Projects** ▼



## CITY OF DANBURY OFFICE OF NEIGHBORHOOD ASSISTANCE

**Shawn Stillman**  
UNIT Coordinator  
*s.stillman@danbury-ct.gov*

**203-796-8026**

### Livable Neighborhoods 2021 “Building a Better Danbury”

### September 2021

September 27, 2021

Honorable Mayor Cavo and City Council Members:

Below is a table highlighting UNIT activity from the time of last month’s City Council report. This does not include any UNIT activity regarding follow up and re-inspection work from previously noted issues. The UNIT works to ensure that each and every issue is resolved as quickly as possible.

Time Period	August 30 – September 27, 2021
Number of Quality of Life Issues	88
Year to Date - 2021	761

The top issues addressed by the UNIT were:

- Garbage/Debris and Blight (26)
- Vehicle violations: abandoned/unregistered, front lawn parking (25)
- Miscellaneous (15)
- Exterior/Structural Blight Order and Neighborhood Preservation (11)
- Unsafe living/Unpermitted construction (9)

### **BLIGHT ORDERS:**

**Orders written by UNIT this month (Includes Notice of Violations): 8**  
**(YTD): 87**

**39 Barnum Road:** sent order to eliminate commercial use of residential property, as owner appears to be using the residence to store equipment, vehicles and machinery. It must be removed.

**3 Grove Place:** issued order for the cleanup of the exterior of the property. The grass is high and is not being routinely maintained, also there is garbage in the rear of the property and unregistered/inoperable vehicle in the driveway.

**33 Taylor Street:** issued order to clean the exterior of the property, as well as removing inoperable/unregistered vehicles from the rear of the property.

**35 Taylor Street:** issued order to clean the exterior of the property, in addition to repair dilapidated garage in the rear, requiring the applicable permits.

**37 Taylor Street:** issued order for the cleanup of the exterior of the property, as well as to take down or renovate the dilapidated shed in the rear of the property, requiring the applicable permits.

**40 Rowan Street:** appears to be a vacant property, some garbage in the rear of the property and along the side of the house, issued order.

**39 Sleepy Hollow Street:** issued order for the cleanup of the exterior of the property, mostly in the front of the property near the garage, in the driveway and front yard. Also, for the removal or re-registration of unregistered vehicle

**19 Merrimac Street:** sent a notice of violation to property owner due to resident complaints of many cars at the house due to employees meeting and parking there in the morning, and leaving to work for the day. Vehicles park on the street and sometimes the lawn.

**35 Wildman Street:** 20 years ago, this vacant property had a structure on it and it exploded. It now sits empty, overgrown, and with litter on it. Our order is requiring the property owner to clean up the property and restore it to a traditional lawn look.

### **PROPERTY UPDATE:**

**89 Wooster Heights Road:** This property has been a distressed and blighted property for a couple of years and has created many complaints from residents and city officials. For the last two months, I have been preparing with attorney Kim Nolan for a September court date to discuss a court ruling on the property and explore to get this property cleaned up as soon as possible. Unfortunately, clean up will be a huge undertaking, and the process in which this will be completed is undetermined given the scope and cost of the project.

On September 9<sup>th</sup>, I attended a virtual court session with the attorneys and the property owner. The ruling is expected to be made by the end of the month. Stay tuned for more information.

**85 Cross Street:** this is a commercial lot that has, in the past, been overwhelmed with commercial vehicles in many stages, working, non-working, damaged, etc. Also, it had become a dumping ground for bulky items and debris. As a mode of pro-active enforcement, our department identified this property as progressively deteriorating and sent an order to the property owner to get it cleaned up. We ended up meeting him on the property and he expressed every desire to get it done, and he did.

## **NEIGHBORHOOD PRESERVATION:**

Our department sends out notices and fines, if applicable, to property owners regarding concerns of repeated get-togethers and loud disruptive parties. While it is encouraged for residents to enjoy their property and host parties with friends and family, it is also critical that these events are not disruptive to their neighbors and also do not occur on a repetitive basis. Violation notices were issued to the following properties to discuss concerns over resident complaints:

**21 Great Plain Road:** Although no resident had filed a complaint with our department, a violation notice was sent to this property, as it appeared that a sports court was constructed on the side of the property. A permit is required and is issued by the Zoning Department. We will follow up accordingly to ensure that it is enforced.

**15 Wildman Street:** In response to a resident complaint, due to weekly volleyball activity consisting of many people, noise associated with the activity, vehicles, etc ending later on in the night, our department sent out a violation notice to the homeowner. We also met with him and discussed these activities and how it is negatively impacting the surrounding residents and neighborhood. Continued unpermitted routine activity will result in fines and further enforcement.

**20 Mountainville Avenue:** In addition to the property listed above, our department also responded to a complaint from a resident regarding a large party (non-volleyball related) at this residence. Complaints were also shared by the local councilman in this ward and forwarded to me. Finally, the police were called on the evening of the party due to the excessive amount of vehicles on the street near the property. Our department issued a violation warning notice and met with the homeowner to discuss. Further enforcement will be taken, including fines, if the activity persists.

## **UPDATE: METRICS AND ACTIVITY:**

The data below represents service requests created via 311 call center activity. This is not a record of actual calls received.

	<b>THIS PERIOD:</b>	<b>2021 YTD:</b>
Service Requests created:	241	2031
Service Requests closed:	120	1543
Percent closed:	49.7%	75.9%

We continue to provide the community with innovative, efficient and responsive service in order to address quality of life issues in Danbury. Our department makes itself as accessible to our residents as much as possible. We are contacted by phone, email, text and even Facebook. **For those of you not following the UNIT on Facebook, please LIKE us at UNIT City of Danbury.**

If we can be of any assistance to you or residents in your ward please contact us at 796-8026 or 311.

Sincerely,  
Shawn Stillman  
Coordinator, Office of Neighborhood Assistance



# CITY OF DANBURY

DANBURY, CONNECTICUT 06810  
DEPARTMENT OF ELDERLY SERVICES  
ELMWOOD HALL  
10 Elmwood Place  
(203) 797-4686  
[www.danburyseniors.org](http://www.danburyseniors.org)

DATE: September 27, 2021

TO: Honorable Mayor Joseph M. Cavo  
Members of the City Council

FROM: Susan M. Tomanio, MSW, LCSW  
Director of Elderly Services

RE: Report City Council Meeting  
Reporting Period: (8/23/21 – 9/17/21)

---

The Senior Center is open for in-person appointments and for pre-registered activities.

**Resource and Referral** is now in-person by appointment, over the phone or via email.

**CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings).** CHOICES provides free, unbiased, information on state and federal programs. This service is now in-person by appointment at the Senior Center.

**CHOICES / Resource and Referral / Senior Center.** 247 seniors / 323 services provided

**Services by Category:** CHOICES (Connecticut's program for Health insurance assistance, Outreach, Information and referral, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – 39

Financial – 0

Food – 30

Housing / Homeless / Home Repair – 7

In-Home Care / Assisted Living / Nursing Home – 3

Transportation – 51  
Elder Law - 0  
Medical Equipment - 1  
Wellness Check - 0  
Protective Services for the Elderly - 0  
Taxes – 1  
COD Property Tax Relief - 0  
Advocacy – 0  
Supportive Counseling – 2  
Senior Center – 160  
“911” Emergency Calls - 0  
Donations - 5  
Flu Shots – 0  
Medical - 2  
Energy Assistance - 1  
Library Tech Support – 2  
COVID19 Vaccine - 2  
Rent Rebate – 5  
Other – 12

**Virtual Activities / Zoom / In-Person Indoors.** Virtual on-demand activities will remain on our website. Classes and activities are now in-person at the Senior Center. Masks are required as well as social distancing. Participating through Zoom is an option for some programs. Programs include The Walking Club, Strength Training, Movers and Shapers, Multimedia Art Instruction, Tai Chi, Chair Yoga, Line Dance Instruction, Knit and Crochet, Woodcarving, and Zumba Gold.

**One-on-One Tech Support over the Phone.** Elmwood Hall - Danbury Senior Center in partnership with the Danbury Library, offers a One-on-One Tech Support program. Seniors receive an individual half hour appointment with a Library Tech Specialist.

**Rent Rebate.** CT State law provides a reimbursement program for Connecticut renters who are elderly or totally disabled, and whose incomes do not exceed certain limits. This program is conducted in-person, over the phone, through email, via text message, and postal mail. Clients, 273, services, 433.  
Applications to date: 814 applications in State of CT portal, 725 paid, 76 disallowed, 13 not payable.

**Van Transportation Program.** We have reinstated our van program to bring seniors who lack transportation to classes and programs at the Senior Center.

Week 1 – 30 one way rides  
Week 2 – 15 one way rides  
Week 3 – Van did not run  
Week 4 - Van did not run

**Total Number of One Way Rides = 45**

**Current Number of Seniors: 16**

*(van did not run 9/7-9/17 and we did not have van service on a holiday and the flood day – closed)*

**Senior Nutrition Grab and Go Meal Program.** State funded through the Western CT Area Agency on Aging. The program provides four “COVID19” meals per week for a suggested donation of \$3 per meal.

(Week 1) 16 meals provided to 4 seniors

(Week 2) 16 meals provided to 4 seniors

(Weeks 3) 12 meals provided to 4 seniors

(Week 4) 16 meals provided to 4 seniors

**Total Number of Meals Delivered = 60**

**Current Number of Seniors = 4**

*(week #3 – flood – one day meals were not delivered)*

**Farm Market Box and Coin Program.**

- 1) “Twice per month Grab and Go Farmers’ Market Box” of vegetables picked up at the Senior Center (or delivered for those who lack transportation).
- 2) “Farmers’ Market Coins” given out directly at the Farmer’s Markets so seniors can shop on their own.

A funding increase for this program now allows for \$20 worth of Farmers’ Market Coins or two Farmers’ Market Boxes(valued at \$20) per month for each senior participant.

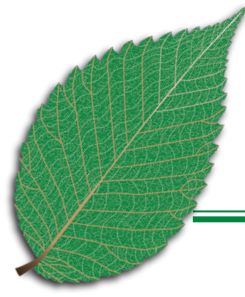
This program is a partnership of Danbury Senior Center, United Way of Western CT, AgeWell Community Council, CityCenter Danbury Farmers’ Market, Savings Bank of Danbury, EatWell AgeWell, UCONN Department of Agriculture SNAP Nutrition Education, and Clatter Valley Farm and CSA.

**Total number in program: 198**

**Grab and Go Farmers’ Market Box, 44, Delivery of Farmers’ Market Box, 29, Farmers’ Market Coins, 125**

**The Prime Timers, Inc., Friends of Danbury Seniors, a 501c3, continues to accept monetary and non-monetary donations in support of the Elmwood Hall Senior Center. Susan M. Tomanio, MSW, LCSW, Director of Elderly Services, City of Danbury, serves at the interim president.**

**Please refer to our website or Facebook page for all the latest news, information and community events for Danbury seniors – [www.danburyseniors.org](http://www.danburyseniors.org)**



# The Elmwood Extra

*Read All About It!*

October- November 2021

*A Publication of the Department of Elderly Services*



## Elmwood Hall

*The club for people age 60 and up*

***What's Inside:***  
**Reopening Information**  
**Events and Activities**  
**Benefits and Support Programs**

**City of Danbury**  
**Department of Elderly Services**  
**Joseph M. Cavo, Mayor**

Susan M. Tomanio, LCSW, Director of Elderly Services  
Michelle McNamara, Municipal Agent / Program Coordinator  
Joyce Kuhn, Activities / Resource and Referral  
10 Elmwood Place, Danbury, CT 06810  
**[www.danburyseniors.org](http://www.danburyseniors.org) • Tel. 203-797-4686**

# Message from the Director of Elderly Services

Susan M. Tomanio, LCSW



**I**t was our hope that we would be fully open and welcoming you all back by now, but unfortunately that is not the case. We are open for limited in person programs, for Zoom programs, and for appointments for services and referrals. Due to the continued pandemic, we are unable to return to normal programming. We miss seeing so many of you and look forward to when we are able to move forward into a new normal. Masks continue to be required to attend all programs as well as social distancing.

**Elmwood Hall will be closed on Monday, October 11 for Columbus Day and Thursday, November 11 for Veterans Day.**

## Senior Center Reopening Information

The Senior Center resumed activities with a “gradual reopening” on Wednesday May 19, 2021. We are excited to welcome people back into the building and we will be reopening slowly, with caution. Safety, for our members and our staff, will remain our highest priority. We will use CDC recommendations, the State of Connecticut’s Best Practices to Reopen Senior Centers Guide, and direction from the City of Danbury’s Health and Human Services Department. Although it won’t be the same Senior Center you left on March 16, 2020, we are excited to offer opportunities for people to see each other and have fun.

### FREQUENTLY ASKED QUESTIONS:

**Can I just stop by the Senior Center any time I want?**

Unfortunately, no. Individuals must make an advance reservation to attend a program or receive a service at the Senior Center. For instance, if you want to speak with Joyce Kuhn about Medicare, you would call the Senior Center and make an appointment. If you want to attend any class or exercise or wellness program you must call in advance to “reserve your spot”. Each activity will have maximum attendance limits due to social distancing, the size of the room and the activity.

### Do I have to wear a mask?

**MASKS: MASKS ARE MANDATORY** while participating in an indoor activity or indoor appointment. If you are unable to wear a mask, please call Susan Tomanio at the Senior Center to see if alternative arrangements can be made for you to participate in programs or services virtually. Masks must be worn covering the nose and the mouth completely.

### What about Social Distancing and Contact Tracing?

**Social Distancing:** Everyone is required to maintain a 6-foot social distance while in the Senior Center building.

**Contact Tracing:** Before participating in any activity or meeting with staff, you must stop at the reception desk and provide your name, address, and phone number for contact tracing in the event someone tests positive for COVID-19.

### Do I have to wash or sanitize my hands?

**Hand Sanitizer/Hand Washing:** Hand sanitizer will be available at the entrance of the building, near the restrooms, and in the Sugar Hollow Cafe room. The use of hand sanitizer upon entering the building is mandated.

# Senior Center Reopening Information

## How do I get into the Senior Center for a program or appointment?

**Entrance/Exit:** The sliding front door will serve as the point of entry into the building. All other doors will be locked. You may exit the building out of any of the glass, side doors.

## Then what do I do?

### Check-In:

Upon arrival at the Senior Center, all visitors are required to “check-in” with a staff member. Persons will be required to fill out a renewal of membership form so we have the most up to date information. You will also need to use your “Key Tag” as you have done in the past. This will provide the information we need to contact you if necessary. Please arrive early so you have time to check in.

### Class Fees:

The class fee is \$2 per class and will be collected at the front desk. Please allow extra time before class to take care of these requirements. Masks are required during check-in while you are in the building. Those participating in activities over Zoom are asked to send the class fee by check to the Elmwood Hall Senior Center, 10 Elmwood Place, Danbury, CT 06810. Make checks payable to Danbury Senior Center.

## Will the bathrooms be available?

**Bathrooms:** The bathrooms will be available for use. We ask that one person use the bathroom at a time. Bathrooms will be sanitized during the day. Masks are required for use of the bathroom.

## Can I meet friends for coffee and a visit?

**Visiting:** People will not be allowed to drop-in and “visit” at this time. Hopefully in the near future, we will establish socially distance outdoor “visiting” times by reservation. Over time we will hope to establish indoor “visiting” times.

## Inclement Weather Policy

As we move toward Winter please be reminded of our inclement weather policy. If the Danbury Schools are closed due to inclement weather, so are we. If Danbury schools are delayed, we are open for pre-registered activities and appointments. Please note that when schools are delayed, our Senior Center Van will NOT run. If you have questions about whether or not classes are still running, please call ahead. Closings are announced on WLAD radio 800 AM, Channel 3 and Channel 8 TV, as well as on our answering machine and Facebook page.



*The Knit and Crochet Club has been busy making hats, scarves and stuffed animals for St. Peter's Early Learning Center. Pictured is Dottie with her beautiful work!*



***Walking Club!! Mondays at 9am. Join us! Conversation, Calorie Burning, and Beautiful Scenery!***

# Events and Activities

**A**ll classes are inside the building. Masks and social distancing are required. Space is limited due to social distancing. Please call each week to sign up for class.

If you do not sign up in advance, we can not guarantee you a spot in the class. Membership at the Senior Center is required. Membership is FREE!

## MONDAY

### **MOVERS AND SHAPERS** *With Coleen*

**11:15am** (In Person and Zoom); Class Fee: \$2.00

A combination of low impact aerobics, strength training and stretching.

### **WALKING CLUB** *With Michelle and Paul*

**9:00am**; Free

Walking is the easiest and safest exercise. Lace up your sneakers and join in! The route will include a trip to Rogers Park and back to the Senior Center. All walkers are encouraged to keep their own pace. Please call the senior center to sign up! Please be advised that this is a weather permitting club!

## TUESDAY

### **CHAIR YOGA** *With Beverly*

**10:00am** (In Person and Zoom); Class Fee: \$2.00

Focusing on relaxation, breathing and gentle postures. Yoga for older adults can ease suffering caused by many ailments including arthritis, chronic pain, and heart disease.

### **MULTIMEDIA ART** *With Adele*

**10:00am-12:00 noon** (In Person and Zoom); Class Fee: \$2.00

A mixed media class taught with work varying from miniatures to murals, portraits, still life and landscapes. Beginner to advanced artists are welcome.

### **TAI CHI** *With Susan*

**1:00pm** (In Person and Zoom); Class Fee: \$2.00

This class is proven to help reduce stress and improve concentration, balance, strength and flexibility.

## WEDNESDAY

### **STRENGTH TRAINING** *With Coleen*

**11:15am** (In Person and Zoom); Class Fee: \$2.00

This class helps you stay strong and maintain your muscles.



*Beverly*



*Coleen*



## THURSDAY

# LINE DANCING *With Jill*

**1:00pm** (In Person, NO Zoom); Class Fee: \$2.00

Line dancing is a great way to exercise, improve your coordination, share a laugh with friends and have fun.

## HAT CITY WOOD CARVERS, FREE

**Beginning August 5<sup>th</sup> • 1:00pm – 3:00pm**

All woodcarvers - beginners to masters welcomed. Members work on their own projects. Each person will have their own table for social distancing. Masks are required.

## KNIT & CROCHET, FREE

## 10:00am – 12 noon

Share patterns, yarn, and conversation. Each person will have their own table for social distancing. Masks are required. You must sign up each week to reserve a spot.

# FRIDAY

**ZUMBA GOLD** *With Coleen*

**10:00am** (In Person, NO Zoom); Class Fee: \$2.00

**Builds cardiovascular health by challenging the heart and working the muscles of the hips, legs and arms with dance moves.**

***Masks must be worn at all times***



# B-I-N-G-O is BACK!

**Friday, October 29** (Halloween Theme, costumes encouraged)

***Sponsored by Synergy Home Care at 1:00pm***

**and Friday, November 19 at 1:00pm**



**Join us as we welcome back one of  
Elmwood Hall's most popular events.  
Seating is limited.**

**You must call 203-797-4686  
to reserve your spot.**

**The cost to play is \$3.00**



# Benefits and Support Programs • 203-797-4686

## Municipal Agent for the Elderly/Senior Support Services

We are available for appointments at the Elmwood Hall Senior Center or via phone or email.

Information and referrals available to Danbury residents, Caregivers, Family Members, and the Greater Community.

*Information and Referrals • Medicare  
Medicare Prescription Drug Plans • Elderly Nutrition  
(Congregate Meals/Meals on Wheels/SNAP/Farm Market Vouchers)  
Home Care Options • MediGap Supplemental Plans • Rent Rebate • Tax Relief  
Medicare Advantage Plans • Medicare Savings Program • Housing Options  
Medical Alert • Transportation*



**CHOICES PROGRAM** (Connecticut's program for Health Insurance Assistance, Outreach, Information and Referrals, Counseling, Eligibility Screening, i.e. Medicare A, B, D, Advantage, Medigap, Medicare Savings) – A CHOICES certified counselor and center staff member assists seniors with Medicare A, B, D, Medicare Advantage plans, Medigap plans and the Medicare Savings program. A review of other DSS benefits is also provided.

**Medicare Open Enrollment begins on October 15, 2021 and runs through December 7, 2021.** This is an opportunity to review and change your Medicare D Plan (prescription drugs) enroll or change your Medicare Advantage Plan, or purchase a Supplemental Insurance Plan (Medigap). Please ask for staff member, Joyce Kuhn, to schedule an appointment.

### MEDICARE SAVINGS PROGRAM SAVES YOU MONEY

**WHO?** The State of Connecticut's Department of Social Services.

**WHAT?** Can save you \$148.50 per month which is the cost of Medicare Part B currently subtracted from your monthly Social Security Benefit.

**WHEN?** Within 90 days of receiving your application.

**WHY?** Because you meet the simple criteria to qualify for the program which is income based. Assets are not taken into account.

**HOW?** By contacting Joyce Kuhn at 203-797-4686.



### RENT REBATE PROGRAM

The State of CT Rent Rebate program for 2020 began on April 1 of this year. Applications were processed over the phone, through email, text, and through the mail. The application period for this program ends on October 1st. However, should you have any questions, Michelle McNamara is your contact person for this program.

## Senior Center still offering Grab & Go Lunches

Two lunches can be picked up on Mondays and again on Wednesdays at 9:30am. The cost per lunch is a \$3 donation. Please call the Senior Center to sign up for this program. Open to Danbury residents only.

## State Of CT Farmers Market Nutrition Program –

The Farmers Market Checks (Vouchers) are now available to persons 60 years of age or older who qualify for the program. To qualify your income cannot exceed the following limits: \$1,986 monthly for an individual family; \$2,686 for a family of two. You must be a Danbury resident. Vouchers are valued at \$42 and will be doubled at the Danbury Farmers' Market. One per person.

Residents of the following senior housing buildings, please see your property manager or resident services coordinator as Vouchers will be distributed to you by your building.

Crosby Manor, Glen Apartments, Danbury Towers, Ives Manor, Putnam Towers, Laurel Gardens, Eden Drive, Mill Ridge Area, Fairfield Ridge. Proof of ID required.

Please stop by the Danbury Senior Center, 10 Elmwood Place, anytime between 9:00 – 4:00 to pick up vouchers.

The vouchers may be used at the Danbury Farmers Market. It is located in the parking lot of the Danbury Railroad Museum, 120 White Street. The market is open on Fridays from 10 AM until 2 PM until October 29.

## Special Events

**It's Fall Y'All Grab and Go, Wednesday, October 13 at 10:00am**

Come by the Senior Center for an "all things Fall" bag of goodies, including tea, chocolate, cookies and more. Please call the Senior Center to sign up. Delivery available to Danbury residents who lack transportation. This event is sponsored in part by Synergy Home Care and Bethel Health Care.

**Medicare Basics - In Person, Thursday, October 14 at 3:00pm**

Danbury Library and the Danbury Senior Center are co-hosting this program. This program will be held at the Danbury Senior Center located at 10 Elmwood Place, Danbury.

Are you new to Medicare? Will you turn 65 soon or in the next year or two? Please join us to learn about how and when to enroll, when you can make changes, and the different types of insurance options available to you. WCAAA (The Western Connecticut Area Agency on Aging) provides this Medicare Basics Bootcamp which

outlines Parts A, B, C, and D and the Medicare Saving Program in very easy terms. Carlyn, the presenter from WCAAA, will demonstrate the use of the Medicare.gov PlanFinder Tool for plan comparisons. She will help you discover the resources available for you to choose the best plan for you.

**To register go to the Library's website <https://danburylibrary.org/> or call at 203-797-4505.**

**Fall Prevention, Wednesday, October 27 at 10:00.**

**This is a virtual program.**

Learn practical strategies on preventing and / or reducing falls. This talk focuses on key components of fall prevention - physical activity, behavior, and environmental modifications that will help reduce the risk of falls. Presented by Maria Tumang, Injury Prevention Coordinator at Danbury Hospital/Nuvance Health. Please email Susan to RSVP by Friday, October 22, to receive the MS Teams link.

**Brain Games, Wednesday, November 10 at 1:00pm**

There are many ways we can improve brain health...eating the right foods, getting enough sleep, exercising our bodies and exercising our brains! Brain Games is an enjoyable and effective way to improve brain health! Come in to play a variety of trivia games that will engage long term memory, working memory and more! Provided by: Danielle Ramos CDP, Bethel Health & Rehab Center. Seating is limited. Please call the Senior Center to reserve your spot.



# Elmwood Extra Read All About It

Department of Elderly Services  
Elmwood Hall - Danbury Senior Center  
10 Elmwood Place  
Danbury, CT 06810

## Mission Statement

The Department of Elderly Services seeks to increase the quality of life of Danbury area citizens who are age 60 or older by developing many comprehensive programs and resources and referral services specifically designed to enrich the general well-being of Danbury's more mature population.

For a full listing of our programs, please visit our website [www.danburyseniors.org](http://www.danburyseniors.org)

## Department of Elderly Services Staff Members

Susan Tomanio, LCSW - *Director of Elderly Services*

Michelle McNamara - *Municipal Agent / Coordinator*

Joyce Kuhn - *Activities / Outreach / Resource & Referral (Grant Funded)*

Linda Rinaldi - *Administrative Assistant*

Jose Fuentes - *Program Set Up Assistant*

Pam Makin - *Van Driver*



Continued thanks to volunteer **Vinny Albano** for his graphic design of this newsletter. Vinny is a professional graphic artist, an award winning watercolor painter who resides in Danbury with his wife and two daughters.



# Danbury Library

170 Main Street, Danbury, CT 06810 203.797.4505

[danburylibrary.org](http://danburylibrary.org)

DATE: September 27, 2021

TO: Honorable Mayor Joseph M. Cavo  
Members of the City Council

FROM: Katie Pearson, Library Director

RE: City Council Meeting Report  
Reporting Period - September 2021

---

## Patron Testimonials:

*"Nancy Contreras used the Danbury Library curbside pick up app today she said "It is GREAT! she was surprised at how easy it was"*

*It was very interesting and you did a wonderful job with the discussion!!! - Barbara Chianese  
(Author Talk with Grady Hendrix)*

*I think this may have been my favorite event so far! He was funny and engaging and so down to earth. Thanks to you and your colleagues for such excellent programming!! - Nancy Contreras (Author Talk with Grady Hendrix)*

*Thanks to Dr. Mallett and you for a fine talk that was both fun and educational. We enjoyed it. (J. Kapstein / Woodbury)*



*We are grateful for all of your programs - Emmanuele S*

*My children and I have always found the Danbury Library warm and welcoming. I appreciate the programs it offers my children as well as adults.*

*Thank you for making the check out and hold process so easy for busy families. The staff is so wonderful and helpful!*

### **Use of Library Materials and Services:**

5,127 adult items and 3,384 junior and teen items were circulated in September. The library fulfilled 1,553 holds for patrons.

### **Library Programs:**

September was Library Card Sign-up Month at the Danbury Library. The theme for this year was, “Your Ticket to Read,” inspired by the Danbury Fair’s 200th Anniversary. The library’s goal was to secure 200 new patrons throughout the month of September. The library met that goal, as staff created 213 new cards and renewed 465 cards this month.

In partnership with The Friends of the Danbury Library, 1000 new children’s books were distributed to kindergarten and first grade students to help establish strong early literacy skills. The books were distributed throughout the month of September at Danbury Library, and are available to new and current library card holders.

“The Friends of the Danbury Library is committed to fostering an early love of books, reading and literacy. Our entire community benefits from book giveaway programs such as this one, because they help promote children’s home literacy environment, resulting in more interest in reading and higher reading scores during early education. We are proud to be supporting this endeavor.” said Dawn Reshen-Doty, Board President of the Friends of the Danbury Library.

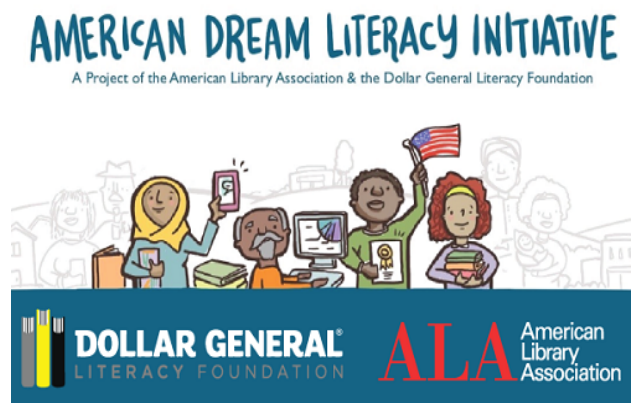
Titles were selected by the library’s children’s librarian to support literacy and offer a diverse selection for our youngest patrons.



In September, the library opened all its rooms for in-person programs and walk-in reservations. This includes Studios 170, the sound and video recording studios, as well as all our study pods. The library was pleased to finally open our two newest study pods that were purchased last year. One is a single-person pod, the other is a four-person pod. The pods have already been reserved 18 times this month.



The library is partnering with WERACE to present an intensive 15-week class for students who need to refine their reading, writing, and English language skills. In addition to ESL classes, students will also take Digital Literacy classes to help them navigate the job market. This class is made possible in part by the American Dream Literacy Initiative grant from the American Library Association and Dollar General Literacy Foundation.



### **More programs hosted and facilitated in September included:**

Drawing for Beginners  
 Make Chocolate Mousse with Tina  
 Kids in the Kitchen: Veggie Stuffed Shells  
 Outdoor Storytime in Portuguese  
 Introduction to Astrology  
 Wee Readers Fall Storytime  
 AAA Driver Improvement Workshop  
 Mindfulness for Kids  
 9/11 Museum Special Exhibit, "Revealed: The Hunt for Bin Laden"  
 The Dogs of Chernobyl  
 Foraging Wild Plants and Mushrooms  
 National Suicide Prevention Week: Talk Saves Lives

ESL and Digital Literacy

**Grant Applications:**

***The Danbury Library currently has programs supported by the the the following active grants:***

<b>Grant Agency</b>	<b>Grant Amount</b>	<b>Program Supported</b>
CT State Construction Grant	\$100,000	Junior Floor
ALA Dollar General American Dream Literacy Initiative	\$5,000	Language Services
ALA Revisiting the Founding Era 2	\$800	History
American Rescue Plan Act	\$3,000	General